



Wasaga Beach Minor Hockey Association
Box 351, Wasaga Beach, ON L9Z 1A4

MINUTES OF THE JULY 2016 REGULAR MEETING

The July Regular Meeting of the Wasaga Beach Minor Hockey Association Executive Committee was held Monday, July 11th, 2016 at the Oakview Meeting Room.

ATTENDANCE

Jen Levesque	President
Kathy Walden	Vice President
Brandon Weiss	Treasurer
Jennifer Caldwell	Secretary
Pam Trace	Registrar
Lisa Sacerty	GBTL League Rep, OMHA
Michael Mussche	Association Coach Liaison
Dan McNamara	Risk Management Officer
Jack Ryan	Parent Rep – Purchasing
Natalie King	Parent Rep – Scheduling
Rob Creary	Sponsorship & Fundraising Chairperson
Rick Collins	Equipment Manager
Jamie Barnett	Silver Stick Director

Absent

Valerie Campbell	Referee in Chief
Adam Millington	Local League Rep

CALL TO ORDER

Res. #16-07-01

Moved By: Pam Trace
Seconded By: Kathy Walden

BE IT RESOLVED THAT the July 11th, 2016 Regular meeting of the Executive Committee of the Wasaga Beach Minor Hockey Association is in session at 6:35 pm.

Carried

AGENDA**Res. #16-07-02**

Discussion. The secretary sent the proposed agenda to all attendees electronically prior to the meeting. It was reviewed with two amendments. Add the Equipment Manager to the Round Table. Remove the LL tournament dates from the Agenda.

Moved By: Rob Creary
Seconded By: Lisa Sacerty

BE IT RESOLVED THAT the agenda for the July 11th, 2016 Regular meeting of the Wasaga Beach Minor Hockey Association Executive Committee is approved as amended. Add the Equipment Manager to the Round Table. Remove the LL tournament dates from the Agenda.

Carried

PREVIOUS MINUTES – JUNE REGULAR MEETING**Res. #16-07-03**

Discussion. Draft minutes of the June 13th, 2016 Regular Meeting had been sent electronically to the attendees by the association's secretary for review. No further discussion was required. The signed minutes will be posted to the website by the webmaster.

Moved By: Lisa Sacerty
Seconded By: Jack Ryan

BE IT RESOLVED THAT the minutes of the June 13th, 2016 Regular Meeting of the Wasaga Beach Minor Hockey Association Executive Committee are approved as presented.

Carried

DISBURSEMENTS**Res. #16-07-04**

Discussion. The association's treasurer had sent a copy of the disbursements for June/July 2016 electronically to the Executive Committee members for review prior to the meeting. Discussion about cost of plane tickets for Silver Stick International AGM. They had to be purchased short notice and this led to an increased cost.

Moved By: Rob Creary
Seconded By: Rick Collins

BE IT RESOLVED THAT the disbursements for June/July 2016 are approved as presented.

Carried

ABUSE AND HARASSMENT COMMITTEE

Res. #16-07-05

Discussion. There are currently six interested parties to be part of committee. Three of the interested parties have children or relatives in WBMHA and 3 have no connection to WBMHA. The Rules of Operation state the committee can have 3 to 5 members and no more than 2 can have a connection to WBMHA. Rob Creary abstained from voting as he had a conflict. Committee will choose a chair.

Moved By: Rick Collins
Seconded By: Pam Trace

BE IT RESOLVED TO amend Rule of Operation 13.2.5 to allow for 3-6 members of the Abuse and Harassment committee. The Executive is to appoint a Chairperson out of those 6 members.

Carried

Res. #16-07-06

Moved By: Jenn Caldwell
Seconded By: Jack Ryan

BE IT RESOLVED that the following members are appointed as the Abuse and Harassment Committee for the 2016 – 2017 season.

Shelley Molto
Jeffery Rouse
Cory Inman
Steve MacDonald
Jay Anstey
Robert Creary Sr.

Carried

SILVER STICK COMMITTEE

Discussion. Tabled until August meeting.

CODE OF CONDUCT COMMITTEE

Discussion. This committee will fall under Disciplinary Committee. Member assignment tabled to next meeting.

CRIMINAL RECORD CHECK REQUIREMENTS

Discussion. The President spoke to Bill Hutton. The criminal record checks belong to the association (WBMHA). Whatever is collected this year must be kept on file for the years that members use declarations. His recommendation was to have Risk, President and one other person accountable for them.

Record checks should be reviewed by all three for transparency and cohesiveness. They should be kept together in a secure location until all declarations from that record check are finished. Discussion over the privacy of criminal record checks. This will be put forward at the AGM as a vote to have the Bylaw changed. Tabled to bring forward change of rules next meeting.

DRAFT BUDGET PRESENTATION

Discussion. A silver stick, local league, and fundraising budget are needed. Treasurer presented a draft budget. Revenue and Expenses are estimated to be the same as last season. Discussion on the cost of adding clinics. Discussion on the feasibility of giving teams tournament money. Discussion on whether or not to keep the kitchen at tournaments as it generally loses money. Discussion on having canteen closed during tournaments so kitchen will get used or even just asking them to close the fryer. Parent Rep Purchasing will look into it and come back next meeting with information. The budget cannot be approved until Registration closes so will be tabled until the August meeting.

COACH SELECTION COMMITTEE – RULES OF OPERATION

Discussion. Tabled – Coach Liaison absent.

LOCATION OF MEETINGS

Discussion. Oakview Room is unavailable. Secretary will inquire about using the upstairs room at the Arena for the same price as the Oakview Room.

BARRIE COLTS NIGHT FUNDRAISER

Discussion. The President has always organized this night in the past. This President feels it should be a fundraising initiative as it is a fundraiser. The parent rep from each team will facilitate to organize with the teams. The Fundraising Chairperson will get in touch with the Barrie Colts organization and get things started. The Parent Rep will organize with parent reps. WBMHA must be on a Thursday night as there are no home games that night. Ice scheduler will block off that night for any away games.

ROUND TABLE

REGISTRAR

Discussion. The Registrar sent her report electronically to the Executive before the meeting. The WBMHA advertisement is in the Wasaga Beach Winter Activities Booklet. An email address has been provided for anyone wishing to sponsor a team. Suggestion that we consider not rolling the email database right away to allow for families to receive website notifications and emails over the summer before they have registered for the new season.

SILVER STICK DIRECTOR

Discussion. Because Rep numbers are dwindling and LL numbers are rising (3 to 1 LL to Rep) it was suggested we start the Pee Wee and Atom LL Silver Stick tournaments on a Friday and accommodate the larger number of teams with a 3 day tournament. This would not come into effect until next season but needs to be discussed now as we are not the only centre seeking to host tournaments. If another centre in our area is granted the tournament we would not be able to get it back so it is not feasible to wait until the new arena is built. The Rep and LL Silver Stick tournaments run at the same time for each division. Discussion ensued surrounding ice scheduling and whether we can accommodate the two extra Fridays that would be needed.

Silver Stick has prestige and should be differentiated from other tournaments. Requesting MVP awards different than food items – perhaps dog tags or something similar. Another idea was to have a pin trade ceremony. Discussion on what extra things can be added to make it stand out from the other tournaments. Equipment Manager will look to see what pins we currently have.

The treasurer requested that in the future we understand the cost of the Silver Stick AGM in advance of the actual trip. A detailed expense breakdown of the 2016 Silver Stick AGM trip was requested for the budget report – not just a total amount.

SPONSORSHIP AND FUNDRAISING**Res. #16-07-07**

Discussion: There is an issue with sponsors from last year not getting invoices and plaques with a team picture. The list of sponsors was not confirmed with the plaque manufacturer. The Timbit jerseys are ready. We are not able to get the McDonald's jerseys this year due to an email response issue. The Fundraising Chairperson will reach out to repair this relationship. The Golf tournament is being held on August 20, 2016 with a 2 PM start. All hole sponsors are filled. There will be 72 tickets sold in all. We are still in need of more prizes and more ticket sales. Is being advertised on website and social media. A cheque that was sent to Wainfleet for a tournament we played in was accidently sent back to us and deposited. The treasurer will send them back the fees with an apology letter for the mix up. The Fundraising Chair is requesting a money float to help with start-up instead of having to write a series of small cheques.

Moved By: Jack Ryan
Seconded By: Rick Collins

BE IT RESOLVED to provide the sponsorship committee with a cash float to pay for petty cash items in the amount of \$300. The float will be distributed by the Treasurer.

Carried

PARENT REP – PURCHASING

Discussion. It was brought forth to have the opening of the kitchen during tournaments be covered by volunteers earning bond hours rather than the Parent Rep-Purchasing. Historically there has been a

committee that takes care of the kitchen opening. Members of the committee do receive bond hours. Bond hours will be extended to allow for set up and clean up before and after the regular kitchen hours.

EQUIPMENT MANAGER

Discussion. Equipment needed and prices. Discussion about jerseys that are still missing from last season.

ADJOURNMENT

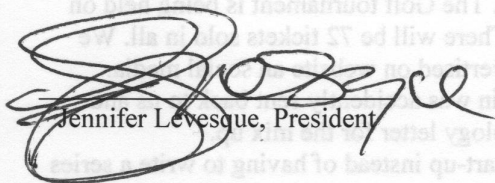
Res. #16-07-08

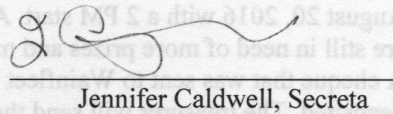
Discussion. There being no further discussion, the meeting was adjourned. The next regular meeting will be held on August 15th, 2016 at the Oakview Meeting Room.

Moved By: Natalie King
Seconded By: Dan McNamara

BE IT RESOLVED THAT the July 11th, 2016 Regular meeting of the Wasaga Beach Minor Hockey Association Executive Committee is adjourned at 8:56 pm.

Carried


Jennifer Levesque, President


Jennifer Caldwell, Secreta

July 11, 2016

Treasurer's Report

Disbursements:

Wasaga Beach Minor Hockey Association 2012				
General Bank Account				
Disbursements - June/July 2016				
Date	Cheque#	Vendor	Description	Amount
June 13, 2016	2529	Brandon Weiss (OMHA)	OMHA -Team and AGM Registration	\$ 920.60
June 13, 2016	2530	OMHA	Playdown Fees	\$ 105.00
June 13, 2016	2531	Ron Anderson CA	Financial Statement Preparation/Review	\$ 3,678.15
June 13, 2016	2532	Microage Basics	Website Renewal	\$ 785.35
June 13, 2016	2533	Town of Wasaga Beach	Inv#4868 - Hall Rental	\$ 113.00
June 13, 2016	2534	Jenifer Caldwell	Office Supplies Reimbursement	\$ 128.07
				<u>\$ 5,730.17</u>
Wasaga Beach Minor Hockey Association 2012				
Silverstick Bank Account				
Disbursements - June/July 2016				
Date	Cheque#	Vendor	Description	Amount
June 13, 2016	375	Jamie Barnett	Silverstick AGM Expenses	\$ 1,955.46
				<u>\$ 1,955.46</u>

Current Financial Position:

Bank Balances - July 11, 2016		
Silverstick Bank Account	\$	8,222.82
General Bank Account	\$	48,888.11
Local League	\$	11,531.54
Bike Fundraiser	\$	3,623.97 *
GIC's	\$	90,968.78
	\$	<u>163,235.22 **</u>
*The amount is currently an estimated amount		
** O/S cheques immaterial		