



Wasaga Beach Minor Hockey Association
Box 351, Wasaga Beach, ON L9Z 1A4

MINUTES OF THE MAY 2016 CHANGEOVER MEETING

The Changeover Meeting of the Wasaga Beach Minor Hockey Association Executive Committee was held Monday, May 9th, 2016 at the Wasaga Stars Arena.

ATTENDANCE

Jamie Barnett	Outgoing President/Incoming Silver Stick Director
Gabriel Doré	Outgoing Secretary
Jen Levesque	Outgoing Registrar/Incoming President
Brandon Weiss	Treasurer
Lisa Sacerty	GBTL League Rep, OMHA
Michael Mussche	Association Coach Liaison
Jen McEwen	Outgoing Sponsorship & Fundraising Chairperson
Mike Dopp	Outgoing Parent Rep – Purchasing
Kathy Walden	Incoming Vice President
Jennifer Caldwell	Incoming Secretary
Pam Trace	Incoming Registrar
Dan McNamara	Incoming Risk Management Officer
Jack Ryan	Incoming Parent Rep – Purchasing
Rob Creary	Incoming Sponsorship & Fundraising Chairperson
Valerie Campbell	Referee in Chief

Absent

Adrian Procyszyn	Outgoing Silver Stick Director
Randy Viragh	Outgoing Referee in Chief
Adam Millington	Local League Rep
Richard Hutchinson	Outgoing Risk Management Officer
Rick Collins	Outgoing Equipment Manager
Kristi McCallum	Outgoing Parent Rep – Scheduling
Natalie King	Incoming Parent Rep – Scheduling

CALL TO ORDER**Res. #16-05-01**

Discussion. Old business deferred until the arrival of enough past executive members for quorum.

Moved By: Rob Creary
Seconded By: Mike Dopp

BE IT RESOLVED THAT the May 9th, 2016 Changeover meeting of the Executive Committee of the Wasaga Beach Minor Hockey Association is in session at 6:46pm.

Carried

APOLOGY LETTER TO ASSOCIATION'S SPONSORS

Discussion. A letter will be sent forthwith to all 2015-2016 season sponsors thanking them for their sponsorship and apologizing for the oversight if they did not receive their passes. The outgoing Fundraising Chair will provide a list of sponsors to the Incoming Fundraising Chair. Further discussion centered around providing double passes for the 2016-2017 season as a way to make up for the error. This will be tabled and discussed again after the OMHA AGM in June as it may be decided at the OMHA AGM to remove gate fees altogether.

INCOMING PRESIDENT'S ADDRESS

Incoming President Jen Levesque thanked last season's executive and welcomed the new executive.

At this point enough members from the outgoing executive had arrived to carry on with Standing Items and Old Business.

AGENDA**Res. #16-05-02**

Discussion. The outgoing secretary sent the proposed agenda to all attendees electronically prior to the meeting. It was reviewed and two amendments were made. Added **#10.1 AAA Players**. Moved **#15** to **#9.1**.

Moved By: Jen Levesque
Seconded By: Mike Dopp

BE IT RESOLVED THAT the agenda for the May 9th, 2016 Changeover meeting of the Wasaga Beach Minor Hockey Association Executive Committee is approved as amended.

Carried

PREVIOUS MINUTES – APRIL REGULAR MEETING**Res. #16-05-03**

Discussion. Draft minutes of the April 11, 2016 Regular Meeting had been sent electronically to the attendees by the association's outgoing secretary for review. No further discussion was required. The signed minutes will be posted to the website by the webmaster.

Moved By: Jen Levesque
 Seconded By: Mike Dopp

BE IT RESOLVED THAT the minutes of the April 11th, 2016 Regular Meeting of the Wasaga Beach Minor Hockey Association Executive Committee are approved as presented.

Carried

DISBURSEMENTS

Res. #16-05-04

Discussion. The association's treasurer had sent a copy of the disbursements for April and May 2016 electronically to the Executive Committee members for review prior to the meeting. The disbursements can be found at Annex A to these minutes. No further discussion took place regarding the presented disbursements.

Moved By: Brandon Weiss
 Seconded By: Gabriel Dore

BE IT RESOLVED THAT the disbursements for April and May 2016 are approved as presented.

Carried

OUTGOING PRESIDENT'S ADDRESS

Outgoing President Jamie Barnett thanked the outgoing executive for their time and commitment.

DISMISSAL OF THE 2015-2016 EXECUTIVE COMMITTEE

The members of the 2015-2016 executive committee were dismissed.

INTRODUCTION OF THE 2016-2017 EXECUTIVE COMMITTEE

Res. #16-05-05

The members of the 2016-2017 executive committee introduced themselves and shared their experience volunteering in Minor Hockey.

Moved By: Rob Creary
 Seconded By: Kathy Walden

BE IT RESOLVED THAT the 2016-2017 executive committee is approved.

Jennifer Levesque	President
Kathy Walden	Vice President
Jennifer Caldwell	Secretary
Brandon Weiss	Treasurer
Lisa Sacerty	GBTL League Rep, OMHA
Adam Millington	Local League Rep

Michael Mussche	Association Coach Liaison
Pam Trace	Registrar
Jamie Barnett	Silver Stick Director
Dan McNamara	Risk Management Officer
Jack Ryan	Parent Rep – Purchasing
Natalie King	Parent Rep – Scheduling
Rob Creary	Sponsorship & Fundraising Chairperson
Valerie Campbell	Referee in Chief

Carried**PAID POSITION ICE CONVENOR****Res. #16-05-06**

Discussion. The current Ice Convenor is also the Registrar for the 2016-2017 season. Pam Trace declared a conflict of interest and removed herself from the room prior to any discussion. The Rules of Operation were reviewed and discussion took place to determine if the same person could hold both positions without a conflict of interest.

Moved By: Jamie Barnett
 Seconded By: Rob Creary

BE IT RESOLVED THAT Pam Trace is approved for the position of ice convenor for the 2016-2017 season at the rate of \$4500 to be payable in two installments, December 1, 2016 and March 31, 2017. Local league and Silver Stick scheduling are to be added to the job description.

Carried**PAID POSITION ARENA GATE**

Discussion. This position will no longer exist if it is voted at the OMHA AGM to remove gate fees. This issue will be tabled until after the OMHA AGM in June and then discussed again. We need to make sure that we have WBMHA representatives at the OHMA AGM as our organization depends on the gate fees as an important part of our budget.

EQUIPMENT MANAGER APPOINTMENT**Res. #16-05-07**

Discussion. Rick Collins from the 2015-2016 executive has offered to stay on as Equipment Manager for the 2016-2017 season. No other volunteers have come forward.

Moved By: Jamie Barnett
 Seconded By: Dan McNamara

BE IT RESOLVED THAT Rick Collins is accepted as Equipment Manager for the 2016 – 2017 season.

Carried

AAA PLAYERS

Discussion. Wasaga Beach AAA players are not being permitted to play at their closest centre (Barrie). Zoning has changed in the last few years and some Wasaga Beach players must play in Orillia which is considerably farther away than Barrie. A formal letter from the WBMHA Executive will be prepared for the OMHA rep to take to her meeting in August to ask for zoning to be changed.

WEBMASTER APPOINTMENT**Res. #16-05-08**

Discussion. Gabriel Dore will act as Webmaster for the 2016-2017 season. This role was previously included in the duties of the Secretary. The Webmaster will receive full bond hours for the season for his contribution. The By-laws and Rules of Operation will have to be revised to reflect the addition of Webmaster as a unique position and to remove the associated duties from the Secretary's job description.

Moved By: Jamie Barnett
Seconded By: Lisa Sacerty

BE IT RESOLVED THAT Gabriel Dore will act as Webmaster for the 2016 - 2017 season. This will complete his bond hours.

Carried

CONFIDENTIALITY AND CONFLICT OF INTEREST RULES

Discussion. Clarification on what the penalty is if a member of the Executive breaks confidentiality. This is outlined in the Rules of Operation and will be followed as written. Executive members signed the Confidentiality and Conflict of Interest Rules.

CRIMINAL RECORD CHECK REQUIREMENTS

Discussion took place. Tabled until June meeting.

ABUSE AND HARASSMENT COMMITTEE

Discussion. The previous committee was disbanded at the April Executive meeting. A new committee needs to be formed. Discussion took place. This item was tabled and will be brought forth again at the June Executive meeting.

FUNDRAISING COMMITTEE

Discussion. This committee is allowed 3 members. The Fundraising Chair has possible members in mind already. He will confirm at the June Executive meeting.

SILVER STICK COMMITTEE

Discussion. We still do not have sanctions. Expected next month. The Silver Stick Committee is governed separately in the By-laws. Money raised from Silver Stick will be correctly listed as Silver Stick Donation in the WBMHA Budget. Discussion took place regarding committee members and was tabled to be discussed further at the June Executive meeting.

CODE OF CONDUCT COMMITTEE

Discussion took place. Tabled until the June Executive meeting.

RULES OF OPERATION FOR THE REFEREE IN CHIEF POSITION

Discussion. The current Rules of Operation state that the Referee In Chief must be a Referee. The position is being filled for the 2016-2017 season by a member who is not a Referee. It will be brought forward to remove Item 4 from the Rules of Operation when the Rules of Operation are revised and updated.

CHIP PROGRAM**Res. #16-05-09**

Discussion. Mike Mussche would like to run the CHIP program again for the 2016-2017 season. Registration numbers in the younger teams are increasing.

Moved By: Jamie Barnett
Seconded By: Rob Creary

BE IT RESOLVED THAT Mike Mussche will run the CHIP program for the 2016-2017 season.

Carried

DRAFT BUDGET PRESENTATION

Discussion: Draft budget review tabled to a future meeting. Treasurer asked for any ideas for decreasing budget or increasing revenue to be brought forward to him. Discussion regarding the Silver Stick Budget as a part of the WBMHA budget and how this will be properly recorded. Discussion regarding fees being paid late to Silver Stick and the possible repercussions of this. If the Silver Stick Association has issues with WBMHA they should be sent in a letter. The Secretary will look for other locations to hold the monthly Executive Meetings as the arena has raised the prices considerably.

COACH SELECTION AND REP TRYOUT SCHEDULES

Discussion: Coach selection will start earlier this year than last year. The dates for Rep Tryouts are August 23rd, 25th, 30th and September 1st 2016. There will be 4 tryouts instead of 3 but only one hour in length. There will be no hockey scheduled on the Labour Day long weekend. All coaching applications must be submitted by August 1st 2016. Rep coach interviews will be scheduled on August 8th 2016. The Executive Meeting for August will be moved to August 15th to accommodate this. There was discussion surrounding using a Coach Selection Committee to choose the coaches to keep the process as fair as possible. This is tabled until the June meeting. In the meantime the Coach Liaison will attempt to find people who do not have children playing in WBMHA and would be willing to serve on the Committee.

OMHA AGM

Discussion: OMHA AGM is on June 10th and 11th in Richmond Hill (Markham). Lisa and Pam are attending. Jen will also attend on Saturday. Losing the gate fees is a big issue and we require a WBMHA presence.

ROUND TABLE**AGM FEE AND FAMILY RATE****Res. #16-05-10**

Discussion: Some families have taken the discount for attending the AGM and applied it to the registration for every child. Some families have only taken one AGM discount off per family. In the past it was a \$25 reduction per child. According to the revised rules this \$25 fee should only be per family. The Executive decided this had not been explained well enough to families. Therefore for this year we will apply an AGM discount of \$25 per child. This will be better explained next season. Families who have overpaid will be asked to write a new check in the lesser amount.

Moved By: Jamie Barnett

Seconded By: Jack Ryan

BE IT RESOLVED THAT any over payment made on registrations will be refunded by means of replacement checks to be completed by the Registrar.

Carried**SILVER STICK****Res. #16-05-11**

Moved By: Rob Creary

Seconded By: Pam Trace

BE IT RESOLVED THAT Jamie Barnett and Adrian from the Silver Stick Committee will attend the Silver Stick AGM in Denver June 15th – 19th 2016.

Carried**CHANGE ROOMS**

Discussion: We must have a change room available for any players with any sort of special needs. This will only allow for there to be one female change room. This means girls from opposing teams will have to use the same change room.

COST OF UPSTAIRS ROOM AT ARENA

Discussion: The Town of Wasaga Beach has significantly increased the cost of renting the upstairs space at the Arena where Executive Meetings are held. The Treasurer is approaching the Town regarding the increase to see if something can be done. The Secretary will find other available options and will present at the June Executive Meeting.

MOTORCYCLE FUNDRAISER

Discussion: Thoughts were exchanged on the strengths and weaknesses of the motorcycle fundraiser. Most of the Executive thought it was a successful fundraiser. Other options and possibilities were discussed.

SIGNING OFFICERS**Res. #16-05-12**

Discussion: The Treasurer requested the Vice President and Secretary be added as signing officers on the bank account and the Past President be removed. The Incoming President requested not to be included as a signing officer due to her professional position with the bank.

Moved By: Lisa Sacerty
Seconded By: Michael Mussche

BE IT RESOLVED THAT the Vice President and Secretary be added as signing authorities on the WBMHA bank accounts and the Past President be removed.

Carried

RISK MANAGEMENT OFFICER MANDATE

Discussion: The Risk Management Officer had questions about his mandate and position. All the rules and job descriptions are on the WBMHA website.

LENGTH OF EXECUTIVE COMMITTEE MEETINGS

Discussion: Several Committee members expressed concern over the length of Executive Meetings. The Changeover meeting historically runs long as there are many issues to cover. Go forward the President has asked all Executive Members to come prepared with a report to assist the meetings moving along in a timely manner.

PLAYER DEVELOPMENT CLINICS

Discussion: ideas were shared for how to best use resources to offer meaningful clinics to players to encourage and improve their development in an impactful way.

TABLED UNTIL NEXT MEETING

Discussion: Are the Executive able to change The Rules Of Operation? Is it required to pay mileage to Referees?

ADJOURNMENT

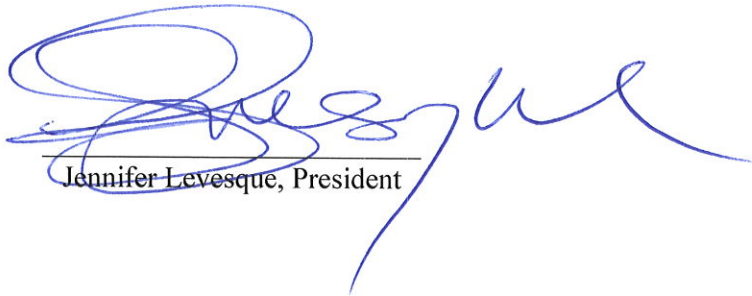
Res. #16-05-13

Discussion. There being no further discussion, the meeting was adjourned. The next regular meeting will be held on June 13th, 2016 at the Wasaga Stars Arena.

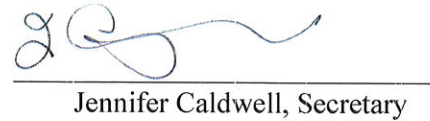
Moved By: Rob Creary
Seconded By: Michael Mussche

BE IT RESOLVED THAT the the May 2016 Changeover meeting of the Wasaga Beach Minor Hockey Association Executive Committee is adjourned at 9:53 pm.

Carried



Jennifer Levesque, President



Jennifer Caldwell, Secretary

Annex A to
May 2016 Changeover Meeting

Wasaga Beach Minor Hockey Association 2012
General Bank Account
Disbursements - April/May 2016

Date	Cheque#	Vendor	Description	Amount
March 31, 2016	2506	OMHA	Playdown Fees	\$ 408.34
March 31, 2016	2507	OMHA	Playdown Fees	\$ 204.17
March 31, 2016	2508	Adam Millington	Reimbursement - Late Game Fees	\$ 180.00
March 31, 2016	2509	Olympic Trophies	Year End Trophies	\$ 2,598.44
March 31, 2016	2510	Bruce Northeim	Ref fees - Exhibition	\$ 19.00
March 31, 2016	2511	Randy Viragh	Ref fees - Exhibition	\$ 19.00
March 31, 2016	2512	Steve Everton	Ref fees - Exhibition	\$ 48.00
March 31, 2016	2513	Bill Vardy	Ref fees - Exhibition	\$ 48.00
March 31, 2016	2514	Brandon Weiss	Bike Show Reimbursement - Registration Fees	\$ 621.50
March 31, 2016	2515	Town of Wasaga Beach	February/March Ice Fees	\$ 17,933.88
March 31, 2016	2516	Town of Wasaga Beach	Ice Fees - LL (reimbursed from LL account)	\$ 2,996.62
March 31, 2016	2517	Dianne Bragdon	March Door Expenses	\$ 336.38
March 31, 2016	2518	Pam Trace	1/2 Ice Convenor Expenses	\$ 2,250.00
March 31, 2016	2519	Pizza Dees	Banquet Expenses	\$ 480.00
March 31, 2016	2520	McDonalds	Banquet Expenses	\$ 247.97
March 31, 2016	2521	Poppy Popcorn	Banquet Expenses	\$ 169.50
April 17, 2016	2522	Jen McEwen	Bike Show Reimbursement (to be reimbursed)	\$ 347.40
April 17, 2016	2523	Debrah Pitt	Honda Reimbursement	\$ 200.00
March 31, 2016	2524	Wasaga FoodLand	Food Reimbursement	\$ 593.86
March 31, 2016	2525	OMHA	Playdown Fees	\$ 105.00
March 31, 2016	2526	Lisa Sacerty	Executive Expenses	\$ 83.53
April 20, 2016	2527	Dianne Bragdon	AGM Expenses	\$ 99.00
March 31, 2016	2528	Jamie Barnett	Executive Expenses	\$ 123.40
				<u>\$ 30,112.99</u>

Bank Balances - May 9, 2016

Silverstick Bank Account	\$	11,253.62	
General Bank Account	\$	24,087.84	
Local League	\$	11,531.54	
Bike Fundraiser	\$	3,623.97	***
GIC's	\$	90,968.78	
	\$	<u>141,465.75</u>	

**The amount is currently an estimated amount