



Wasaga Beach Minor Hockey Association
Box 351, Wasaga Beach, ON L9Z 1A4

MINUTES OF THE OCTOBER 2016 REGULAR MEETING

The October Regular Meeting of the Wasaga Beach Minor Hockey Association Executive Committee was held Monday October 17th, 2016 at the Wasaga Beach Arena.

ATTENDANCE

Jen Levesque	President
Kathy Walden	Vice President
Brandon Weiss	Treasurer
Jennifer Caldwell	Secretary
Rob Creary	Sponsorship & Fundraising Chairperson
Rick Collins	Equipment Manager
Jamie Barnett	Silver Stick Director
Valerie Campbell	Referee in Chief
Adam Millington	Local League Rep
Pam Trace	Registrar
Lisa Sacerty	GBTL League Rep, OMHA
Dan McNamara	Risk Management Officer
Natalie King	Parent Rep – Scheduling
Michael Mussche	Association Coach Liaison
Jack Ryan	Parent Rep – Purchasing

CALL TO ORDER

Res. #16-10-01

Moved By: Natalie King
Seconded By: Adam Millington

BE IT RESOLVED THAT the October 17th, 2016 Regular meeting of the Executive Committee of the Wasaga Beach Minor Hockey Association is in session at 6:36 pm.

Carried

AGENDA

Res. #16-10-02

Discussion. The secretary sent the proposed agenda to all attendees electronically prior to the meeting. It was reviewed and accepted with two amendments. Addition of 13 c) Silver Stick Director and 13 d) Parent Rep - Purchasing.

Moved By: Natalie King
Seconded By: Michael Mussche

BE IT RESOLVED THAT the agenda for the October 17th, 2016 Regular meeting of the Wasaga Beach Minor Hockey Association Executive Committee is approved as amended. Addition of 13 c) Silver Stick Director and 13 d) Parent Rep - Purchasing.

Carried

PREVIOUS MINUTES – SEPTEMBER REGULAR MEETING

Discussion. Draft minutes of the September 12th, 2016 Regular Meeting had been sent electronically to the attendees by the association’s secretary for review. Changes are required. This will be tabled to the next meeting.

DISBURSEMENTS

Res. #16-10-03

Discussion. The association’s treasurer had sent a copy of the disbursements for September/October 2016 electronically to the Executive Committee members for review prior to the meeting.

Moved By: Kathy Walden
Seconded By: Rick Collins

BE IT RESOLVED THAT the disbursements for September/October 2016 are approved as presented. (Appendix A)

Carried

COMMITTEES

ABUSE AND HARASSMENT

Discussion. Steve McDonald will be the chairperson of the Abuse and Harassment committee.

COACH SELECTION COMMITTEE – RULES OF OPERATION

Res. #16-10-04

Moved By: Mike Mussche
Seconded By: Dan McNamara

BE IT RESOLVED to accept the Coach Selection Committee Rules of Operation as presented. (Appendix B)

Carried

EXECUTIVE COMMITTEE BOND HOURS

Res. #16-10-05

Discussion. Bond hours for Executive members have been set at 14 hours. The coach liaison feels he has already contributed an abundance of time and should not have to complete additional hours at tournaments. The number of bond hours executive members have to put in at tournaments is greater than the number of bond hours parents have to work in total and this is in addition to many hours already spent on executive duties. Other members of the executive agreed that the time invested is already considerable and asking for additional tournament hours is a bit excessive. If executive members do not put in the time at the tournaments there is no one else to make sure the duties are carried out.

Moved By: Natalie King
Seconded By: Pam Trace

BE IT RESOLVED THAT the executive bond hours are set at 14 hours.

Carried

CRIMINAL RECORD CHECKS

Res. #16-10-06

Discussion. The police do not want our organization performing CRC's every year as it is a drain on their resources. A CRC will be required the first year and then a declaration can be signed for 3 years after which another CRC will be required.

Moved By: Natalie King
Seconded By: Lisa Sacerty

BE IT RESOLVED to approve the Criminal Record Check Policy as attached. (Appendix C)

Carried

CRC AND CHANGE ROOM REQUIREMENTS

Res. #16-10-07

Discussion. The two deep dressing room rule requires two team officials with CRC's or 1 team official with their CRC and one additional adult (no CRC).

Moved By: Kathy Walden
Seconded By: Pam Trace

BE IT RESOLVED THAT the two deep rule follows the OHF Two Deep Dressing Room Policy (July 10, 2013) and that only coaching staff can unlock and open the door. (Appendix D)

Carried

MEMBERS STILL REQUIRING RESPECT IN SPORT AND CRIMINAL RECORD CHECK

Discussion. All executive members require CRC and PRS. CRC's are due by October 31, 2016. Committee members do not require a CRC unless they are on the Abuse/Harassment or Risk Management committees.

LOCAL LEAGUE TEAM AND PLAYER ISSUES

In Camera 8:03 PM.

Out of Camera 8:40 PM.

BOND HOURS

Res. #16-10-08

Discussion. There are 209 total families. 95 families are remaining who need to complete bond hours. There are 763 total hours plus the Midget tournament. To ensure full coverage hours will be set at 10 hours per family.

Moved By: Brandon Weiss
Seconded By: Adam Millington

BE IT RESOLVED TO set the 2016-2017 season bond hours at 10 hours per family.

Carried

BENCH STAFF APPROVAL

In camera 8:55 PM

Out of camera 9:18 PM

REP TEAMS

Res. #16-10-09

Moved By: Lisa Sacerty
Seconded By: Adam Millington

BE IT RESOLVED TO approve the following bench staff for the Rep teams for the 2016-2017 season:

Novice Rep: Jamie Bartle, Tony Markic, John Wyville
Atom Rep: Craig Underwood, Chad Vibert, Trish Doner, Ryan Doner
PeeWee Rep: Richard Hutchinson, Kelly McGuire, Jeff Arthurs
Bantam Rep: Ashley Light, Jen Caldas, Matt Dionne, Charles Flatt
Midget Rep: John Nixon, Valerie Campbell, Lisa Willard
Parent Reps: Kristi McCallum, Kelly Dimock, Norm Milne, Melissa Milligan, Tony Turner

Carried

LOCAL LEAGUE TEAMS

Res. #16-10-10

Moved By: Adam Millington

Seconded By: Dan McNamara

BE IT RESOLVED TO approve the following bench staff for the Local League teams for the 2016-2017 season:

John Cranston, Glen Vandermeer, April Bradley, Jen Fleming, Brad Gauley, Kyle Beuley, Scott Bone, Steve Black, Michael Laporte, Mike Harman, Kristina Tardiff, Mike Dopp, John Alward, Jason Cameron, Shaun Rolling, Monica Quinlan, Lori Van-Willigan, Graydon Monahan, Bob Pozzebon, Todd Babcock, Sheri Bishop, James McNally, Keith Lavigne, Michael Goderre, Steve Kotlarchuk, Jason Durance, Ryan McNicol, Darren Charbonneau, Chris Olson, Ben Brake, Krista Taylor-Bleich, Mike Tuck, Susie Felice, Derek Campagna, Al Landriault, Michelle McIntyre, Adam Hall, Mike Beyer, Daniel Turgeon, Colleen Bannerman, Jannette Robson, Ashley Garcia

Carried

ON ICE VOLUNTEERS

Res. #16-10-11

Moved By: Lisa Sacerty
Seconded By: Val Campbell

BE IT RESOLVED TO approve the following on ice volunteers for the 2016-2017 season:

Rick Collins, Brighty Risk, Greg Buchanan, Jack McCarl, Cody Henderson, Mark Gobuty, Ryan Brannigan, Jason Edwards

And the following At Large:

Tara Rolling, Kevin Tivendale, Adam Millington, James McNally, Kathy Walden, Mike Laporte

Carried

ROUND TABLE

FUNDRAISING

Discussion. We remain in need of one sponsor for a tyke team. Fundraising chair is considering many options such as a beer bottle drive, kidney clothes donation etc.

REFEREE IN CHIEF

Discussion. Questions regarding the referee \$3 raise. This was a \$3 raise across the board whether the referees charge travel or not. Infraction Code changes were given to arena staff to put in the time box.

SILVER STICK

Discussion. Will be running in 3 arenas. The committee does not cover the time box hours. The schedules will be up on the website in the next few weeks. Help will be needed convening tournaments. Parent Rep-Scheduling will send out available bond hours. There are only 10 spots left across the board.

Silver Stick LL is tabled until next meeting.

Silver Stick
~~LL~~ TOURNAMENTS

Discussion. The games will be seeded after three games not two. This change will make sure the third game counts and isn't a game with no effect on standings.

PARENT REP – PURCHASING

Discussion. A letter was sent to the mayor requesting the canteen not sell hot foods during tournaments. A response was received stating that the canteen would remain open and WBMHA receives subsidies from the canteen being open. Only a cessation of hot food sales was requested, not for the canteen to be closed. Parent Rep is attempting to have a meeting with the mayor to explain and present facts.

ADDITIONAL ITEMS

OHF rule of no phones in change rooms.

Cameras (GoPros) are permitted on the ice during practices only but are not permitted in change rooms.

Is insurance needed for paid volunteers working in the time box? The arena has an injury policy that would cover this.

An all girl tyke team may enter the tournament as long as they are a regular house league team and not special rated.

A letter will be prepared by the secretary addressing the AAA players having to travel so far. Two parents have requested the letter. The AAA players should be rezoned to a closer centre due to extensive travel.

ADJOURNMENT

Res. #16-10-12

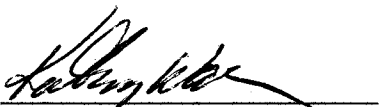
Discussion. There being no further discussion, the meeting was adjourned. The next regular meeting will be held on November 14th, 2016 at the Oakview Meeting Room.

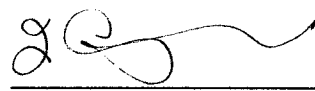
Moved By: Lisa Sacerty

Seconded By: Pam Trace

BE IT RESOLVED THAT the October 17th, 2016 Regular meeting of the Wasaga Beach Minor Hockey Association Executive Committee is adjourned at 10:20 pm.

Carried


Jennifer Levesque, President
Kathy Walden, VP


Jennifer Caldwell, Secretary

APPENDIX A

Wasaga Beach Minor Hockey Association 2012
General Bank Account
Disbursements - September/October 2016

Date	Cheque#	Vendor	Description	Amount
September 12, 2016	2555	Robert Creary	Registration Refund	\$ 400.00
September 12, 2016	2556	Tyler Wilson	Registration Refund	\$ 425.00
	2557	Void Cheque		
	2558	Void Cheque		
September 12, 2016	2559	Brandon Weiss	Team Registration Reimbursement	\$ 360.00
September 12, 2016	2560	Georgian Bay LL	Team Registration	\$ 450.00
September 12, 2016	2561	MTL Construction	Sponsorship Refund	\$ 600.00
September 12, 2016	2562	Family Fresh Cleaners	Cleaning of Jerseys	\$ 242.68
September 12, 2016	2563	Rick Collins	Neck Guards Reimbursement	\$ 132.34
	2564	Void Cheque		
September 29, 2016	2565	Nancy Beagley	Registration Refund	\$ 75.00
September 29, 2016	2566	Tony Markic	Team Tournament Registration	\$ 400.00
September 29, 2016	2567	Pam Trace	Supply Reimbursement	\$ 129.32
September 29, 2016	2568	Neil Fraser	Registration Refund	\$ 400.00
September 29, 2016	2569	Jenn Dent	Registration Refund	\$ 200.00
September 29, 2016	2570	Amanda Greenfield	Registration Refund	\$ 360.00
September 29, 2016	2571	Keith Diver	Registration Refund	\$ 337.50
September 29, 2016	2572	Richard Hutchinson	D1 Coach Certificate Reimbursement	\$ 190.00
				<u>\$ 4,701.84</u>

Wasaga Beach Minor Hockey Association 2012
Silverstick Bank Account
Disbursements - September/October 2016

Date	Cheque#	Vendor	Description	Amount
September 12, 2016	377	Brandon Weiss	Team Registration Reimbursement	\$ 645.00
				<u>\$ 645.00</u>

Bank Balances - October 16, 2016

Silverstick Bank Account	\$	29,924.85
General Bank Account	\$	116,919.63
Local League	\$	11,531.54
Bike Fundraiser (est.)	\$	5,300.67
GIC's	\$	90,968.78
	\$	<u>254,645.47</u>

APPENDIX B

Coach Selection Committee

The committee will consist of at least 3 individuals who have a board hockey knowledge and background. When sourcing members each year weight should be given to finding members who are outside of the association. This removes bias and past issues.

The committee chair (coach liaison) will provide support to all coaches from the application process thru the entire season. The committee will make the coach selection recommendations to the board for approval.

There is no set term for committee members but it would be preferable to keep some consistency year over year.

Anyone interested in joining the committee should contact the coach liaison at any point before June of each year.

The coach liaison will report back to the board with information on meetings held.

Coach Selection Process

Applications for coaches will be advertised annually on the website with a deadline set by the executive.

All candidates will receive confirmation of receipt of application.

The coach liaison and president will review coach evaluations from the past season.

All applicants will be interviewed based on hockey and coaching experience.

All applicants must provide a current valid police check.

Coach committee may consider applicants for positions other than applied for, and may actively recruit potential coaches.

Coach committee will select by secret ballot their recommendations for coaches, the coach liaison will bring the number of applicants per position and final recommendations to the board for approval.

There is a duty to disclose for all coaching committee and board members if there is any reason a candidate may not be suitable.

If coach liaison or committee members are also applying for a coaching position the president will be asked to chair the program they are applying for plus any other candidates in that program. The member will then excuse themselves from the interview process involving that program level.

APPENDIX C

Original

Criminal Reference Checks

6.8.1

All Executive members, Team Officials, Parent Reps, and any person(s) having direct contact with the players (e.g. extra volunteers used at practices, etc...) must complete a Criminal Reference Check and Vulnerable Sector Check every year. All parents required to supervise players in the female change room shall have a Criminal Reference Check on file with the WBMHA. Each year, all WBMHA volunteers will provide an offense declaration form provided by the President in which they must declare whether or not they have committed an offense over the past year.

Amendment

Criminal Reference Checks

6.8.1

All Executive members, Abuse and Harassment Committee and Discipline Committee, Team Officials, Parent Reps, and all on ice volunteers must complete a Criminal Reference Check and Vulnerable Sector Check and have it on file dated for the current season. A WBMHA declaration may be completed for 3 subsequent years after the receipt of the original reference check. All Reference checks and declarations will be held and maintained by the risk management officer in a secured location paid for by WBMHA yearly. A new reference check will be required following 3 completed years of declaration

All reference checks as noted are the property of the WBMHA and will be reviewed and maintained by, the president, the secretary and the Risk Management officer. Said reference checks will be relinquished over to the subsequent executive upon turn over or will be securely destroyed in accordance with the Privacy Act at the request of the individual.

APPENDIX D



Ontario Hockey Federation
400 Sheldon Drive Unit 9
Cambridge, Ont. N1T 2H9
Tel: (226) 533-9070
Fax: (519) 620-7476
www.ohf.on.ca

Information Bulletin (I 13.01)
FOR IMMEDIATE DISTRIBUTION

Release Date: July 10, 2013

Ontario Hockey Federation Two Deep Dressing Room Policy

CAMBRIDGE – The Ontario Hockey Federation (OHF) is introducing a new policy intended to provide a safe and comfortable dressing room environment with proper supervision for the player and team officials.

Two Deep Dressing Room Policy:

It will be the Policy of the Ontario Hockey Federation that, when any player under the age of 19 is in the team dressing room(s) before, during and after a game or practice, a minimum of two of the following shall be present in the dressing room(s) or immediately outside the dressing room(s) with the door ajar: two team or club/association officials, properly screened or one such official and an adult person associated with the team.

In the situation of Juvenile or U21 hockey the coach may use an adult player over the age of 19 to be the second adult associated with the team.

Sanctions:

Any person found to be in violation of this policy will receive a warning for a first offence, a two week suspension for a second offence, and a one year suspension for a third offence.

Effective Date:

The policy will be in effect beginning 2013-2014 season.

The OHF is one of three Hockey Canada Branches operating in the Province of Ontario and is the largest of all thirteen across Canada. The OHF is comprised of seven Member Partners and has a membership base that represents over forty percent of Hockey Canada.

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For more information please visit www.ohf.on.ca and/or contact:

Sue Campbell
Coordinator, Risk Management and Insurance
Ontario Hockey Federation
Phone: (226) 533-9073
Email: scampbell@ohf.on.ca
