



Wasaga Beach Minor Hockey Association
Box 351, Wasaga Beach, ON L9Z 1A4

MINUTES OF THE SEPTEMBER 2016 REGULAR MEETING

The September Regular Meeting of the Wasaga Beach Minor Hockey Association Executive Committee was held Monday September 12th, 2016 at the Oakview Meeting Room.

ATTENDANCE

Jen Levesque	President
Kathy Walden	Vice President
Brandon Weiss	Treasurer
Jennifer Caldwell	Secretary
Rob Creary	Sponsorship & Fundraising Chairperson
Rick Collins	Equipment Manager
Jamie Barnett	Silver Stick Director
Valerie Campbell	Referee in Chief
Adam Millington	Local League Rep
Pam Trace	Registrar
Lisa Sacerty	GBTL League Rep, OMHA
Dan McNamara	Risk Management Officer
Natalie King	Parent Rep – Scheduling

ABSENT

Michael Mussche	Association Coach Liaison
Jack Ryan	Parent Rep – Purchasing

CALL TO ORDER

Res. #16-09-01

Moved By:	Rick Collins
Seconded By:	Natalie King

BE IT RESOLVED THAT the September 12th, 2016 Regular meeting of the Executive Committee of the Wasaga Beach Minor Hockey Association is in session at 6:39 pm.

Carried

AGENDA**Res. #16-09-02**

Discussion. The secretary sent the proposed agenda to all attendees electronically prior to the meeting. It was reviewed and accepted with one amendment. Addition of 7 a) LL Budget for tournament.

Moved By: Jamie Barnett
Seconded By: Pam Trace

BE IT RESOLVED THAT the agenda for the September 12th, 2016 Regular meeting of the Wasaga Beach Minor Hockey Association Executive Committee is approved as amended. Addition of 7 a) LL Budget for Tournament.

Carried

PREVIOUS MINUTES – AUGUST REGULAR MEETING**Res. #16-09-03**

Discussion. Draft minutes of the August 15th, 2016 Regular Meeting had been sent electronically to the attendees by the association's secretary for review. One change was required. In the Fundraising section of the Round Table change *Print Shop* to *UPS*. The signed minutes will be posted to the website by the webmaster.

Moved By: Natalie King
Seconded By: Pam Trace

BE IT RESOLVED THAT the minutes of the August 15th, 2016 Regular Meeting of the Wasaga Beach Minor Hockey Association Executive Committee are approved as amended. In the Fundraising section *Print Shop* should be changed to *UPS*.

Carried

DISBURSEMENTS**Res. #16-09-04**

Discussion. The association's treasurer had sent a copy of the disbursements for August/September 2016 electronically to the Executive Committee members for review prior to the meeting.

Moved By: Lisa Sacerty
Seconded By: Rick Collins

BE IT RESOLVED THAT the disbursements for August/September 2016 are approved as presented.

Carried

COMMITTEES

ABUSE AND HARASSMENT

A chairperson has not been chosen yet. Tabled for next meeting.

SILVER STICK

Res. #16-09-05

Moved By: Jamie Barnett

Seconded By: Pam Trace

BE IT RESOLVED that the following members are approved as the Silver Stick committee members for the 2016 – 2017 season:

Chris Paul
Shannon Paul
Dave Farr
Janet Farr
Ralph Fiella
Adrian Procyszyn

Carried

CODE OF CONDUCT

Res. #16-09-06

Moved By: Rick Collins

Seconded By: Adam Millington

BE IT RESOLVED THAT the following members are approved as the Code of Conduct - Disciplinary Committee for the 2016-2017 season:

Ralph Fiella
Bruce Northheim
And headed by Rick Collins

Carried

2016-2017 BUDGET APPROVAL

Res. #16-09-07

Moved By: Brandon Weiss

Seconded By: Rick Collins

BE IT RESOLVED THAT the 2016-2017 season Budget is approved as amended with \$6000 allotted to tournament subsidies.

Carried

TOURNAMENT SUBSIDY FOR TEAMS**Res. #16-09-08**

Discussion. Tournament subsidy will be calculated each year based on the money raised in the Annual Golf Tournament.

Moved By: Pam Trace
Seconded By: Lisa Sacerty

BE IT RESOLVED THAT the amount of tournament subsidy provided to each team for the 2016-2017 season is \$400.

Carried

LL TOURNAMENT BUDGET

Discussion. We charge \$650 for 3 games plus lunch. Home teams do not pay. There may be decreased revenue this season for the Pee Wee and Atom tournaments as we have 3 Pee Wee home teams and 2 Atom home teams. Revenue will be approximately \$1600 per tournament for the other groups after expenses. Next year entry fee will be increased. The President will send a letter to the Town following up on having fryers turned off downstairs during kitchen hours (after consulting with Parent Rep - Purchasing to see if he has already made contact). Budget already approved as part of season Budget.

COACH SELECTION COMMITTEE – RULES OF OPERATION

Tabled to next meeting. Coach Liaison absent.

CRIMINAL RECORD CHECKS

Discussion. All coaches and executive members have been sent the form to apply for CRC. All bench staff and committee members must have CRC. The season is started so these must be completed expediently. President and Risk Management are working on a database to track CRC's and allow for declarations in future years. A photocopied CRC completed for another center or school is acceptable as long as it includes the vulnerable sector check.

PEEWEE REP TEAM RULES**Res. #16-09-09**

Moved By: Lisa Sacerty
Seconded By: Kathy Walden

BE IT RESOLVED TO approve the PeeWee Rep team rules as presented by Coach Paul Trace.

Carried

REGISTRAR

Discussion. Currently 28 Tykes and 50 Chips and 12 Novice skaters. Registration has been closed. Discussion on team numbers and capping teams for more registrations coming in.

Res. #16-09-10

Moved By: Pam Trace
Seconded By: Rick Collins

BE IT RESOLVED TO cap the LL teams from Novice to Midget at 17 players and 2 goalies.

Defeated
Res. #16-09-11

Moved By: Pam Trace
Seconded By: Lisa Sacerty

BE IT RESOLVED TO cap the Novice, Atom and PeeWee LL teams at 14 players and 2 goalies.

Carried
Res. #16-09-12

Moved By: Val Campbell
Seconded By: Kathy Walden

BE IT RESOLVED TO cap the Bantam and Midget LL teams at 16 players and 2 goalies.

Carried

Further Discussion. Only the Registrar should be handling registrations. Other executives are to refer questions to the Registrar.

Refunds are 90% until September 30 regardless of whether or not a player has stepped on the ice. This is clearly stated in the rules.

The wording of the Family Rate rule is confusing. The wording will be changed for next year.

REP TEAM TOP UP RULE

Discussion. The Novice and PeeWee Rep teams are small this season. They have requested to use the Top Up Rule which would allow them to use AP players every game, even when a player on the roster is not absent. Lisa Sacerty abstained as she had a conflict.

Res. #16-09-13

Moved By: Val Campbell
Seconded By: Rick Collins

BE IT RESOLVED TO allow the Novice Rep team to execute the Top Up Rule for the 2016-2017 season.

Defeated

Res. #16-09-14

Moved By: Brandon Weiss
Seconded By: Val Campbell

BE IT RESOLVED TO allow the PeeWee Rep team to execute the Top Up Rule for the 2016-2017 season.

Carried

UPDATING TROPHIES

Discussion. Plaques need to be created and the trophies updated. Historically this has been the role of the Vice President. Updating has not occurred since 2010. There may be some difficulty in finding the award recipient names for each year.

CHANGE ROOM RULES

Discussion. Room 3 will be locked from outside. Room 4 will be open for girls to change. If there are a lot of girls the middle door in-between will be open. For the remainder of the Evaluation Skates until bench staff is chosen and PRS and CRC's are submitted, two executive members will be in the girl's change room. OMHA rule says two deep in the room or outside the door, however it is only permitted to be outside the door for Midget and Juvenile, and even then it is not recommended. Bill Hutton (Risk with OMHA) is willing to attend our next meeting.

Mothers are not allowed in the boy's change room at PeeWee level.

ROUND TABLE

FUNDRAISING

Discussion. A Sponsor has requested a refund. They have already paid but no longer want to be a sponsor. A full refund will be given. We require an additional 3 sponsors this season.

The Fundraising Chair will hold onto the fundraising money from the golf tournament until the next meeting.

During the Executive Meeting held on September 10, 2016 to vote on Local League coaches anyone with a conflict was asked to leave the room - as per section 10.9 abcd

Statement from Rob Creary (italicized)

During the Executive meeting in regards to the voting for recommended Coaches for the WBMHA, I Robert Creary was asked to leave the room as to a conflict of interest by the Chair our President. As indicated in the By Laws sec 10.9 a,b,c,d.

10.9 Conflict of Interest

(a) Every Officer who directly or indirectly has an interest in a proposed or existing contract or transaction or other matter relating to the Association shall make a full and fair declaration of the nature and extent of the interest at an Executive Meeting and have such declaration recorded in the meeting minutes.

(b) The declaration of a conflict of interest shall be made at the Executive Meeting at which the question of entering into the contract or transaction or other matter is first taken into consideration or, if the Officer is not at the date of that Executive Meeting interested in the proposed contract or transaction or other matter, at the next Executive Meeting held after the Officer assumes the office.

(c) After making such a declaration, no Officer shall vote or participate in discussions on such a contract or transaction or other matter, nor shall he or she be counted in the quorum in respect of such a contract or transaction or other matter.

(d) If an Officer has made a declaration of an interest in a contract or transaction or other matter in compliance with this Section, the Officer is not accountable to the Association for any profit realized from the contract or transaction or other matter

Question: Why was I removed? The chair does not have the authority to remove an executive member, there was no conflict, this conflict was merely made up.

Discussion. All members were asked to leave if they had a conflict.

In the case of one particular coach issues needed to be discussed that were handled in camera last season so it was felt that only members of the executive who were present at that in camera session should be privy to the discussion to protect the privacy of the coach in question.

Also stated within the by-laws sec 10.9(c)

(c) After making such a declaration, no Officer shall vote or participate in discussions on such a contract or transaction or other matter, nor shall he or she be counted in the quorum in respect of such a contract or transaction or other matter.

Question: Were there enough members for a quorum for a vote to be taken? President does not have a vote as per Perry Rules of order.

Discussion. There were 12 members present not including the president. The president did not vote.

10.7 Voting Procedures

A majority of votes of the Officers present at an Executive Meeting shall decide every question. Every question shall be decided in the first instance by a show of hands and, unless a secret ballot is demanded by an Officer present, a declaration by the Chair that the motion has been carried or not carried and an entry to that effect in the minutes of the Meeting shall be sufficient evidence of the fact, without proof of the number or proportion of the votes recorded in favour or against such motion

Question. What was the number in favour, and against for all 4 Coaches for PeeWee?

Discussion. When voting is done by a show of hands numbers are not recorded as per bylaw 10.7. If voting is done by secret ballot, as occurred in this case the vote count is not to be revealed and only the secretary will know the count.

I would like it recorded in the minutes of September 10 that I Rob Creary file a position of dissent as per Perry Rules of Order for the meeting – the lack of call to order by the chair and noted procedure that was not followed.

The October meeting will be moved to the 17th due to Thanksgiving.

ADJOURNMENT

Res. #16-09-15

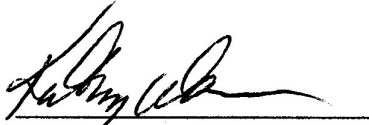
Discussion. There being no further discussion, the meeting was adjourned. The next regular meeting will be held on October 17th, 2016 upstairs at the arena.

Moved By: Natalie King

Seconded By: Pam Trace

BE IT RESOLVED THAT the September 12th, 2016 Regular meeting of the Wasaga Beach Minor Hockey Association Executive Committee is adjourned at 9:34 pm.

Carried



~~Jennifer Levesque, President~~

Kathy Walden, VP



Jennifer Caldwell, Secretary

Wasaga Beach Minor Hockey Association 2012
 General Bank Account
 Disbursements - August/September 2016

Date	Cheque#	Vendor	Description	Amount
August 15,2016	2542	Canada Post	Post Box Rental	\$ 176.28
August 15,2016	2543	Brant Sports Excellence	Equipment Expenses	\$ 2,714.21
August 15,2016	2544	Family Fresh Cleaners	Equipment Cleaning	\$ 378.06
August 15,2016	2545	Laga Sports	Equipment Expenses	\$ 6,166.13
August 15,2016	2546	Town of Wasaga Beach	Meeting Room Rentals	\$ 305.10
August 28,2016	2547	Force Sports Technologies	Equipment Expenses	\$ 174.02
August 28,2016	2548	Tanya Palle	Registration Refund	\$ 450.00
August 28,2016	2549	Brett Halliday	Registration Refund	\$ 450.00
September 10,2016	2550	Town of Wasaga Beach	Tryout Ice Expenses	\$ 3,730.08
September 10,2016	2551	Pam Trace	Player Fee - Reimbursement (Pam refunded)	\$ 300.00
September 10,2016	2552	Julia Williams	Registration Refund	\$ 375.00
September 10,2016	2553	Stacey Bowden	Registration Refund	\$ 450.00
September 10,2016	2554	Adam Millington	Georgian Pay Team Registration - Reimbursement	\$ 776.00
				<u>\$ 16,444.88</u>

Wasaga Beach Minor Hockey Association 2012
 Silverstick Bank Account
 Disbursements - August/September 2016

Date	Cheque#	Vendor	Description	Amount
August 13, 2016	376	Jamie Barnett	Silverstick AGM Reimbursement	\$ 1,139.38
				<u>\$ 1,139.38</u>

Bank Balances - September 11,2016

Silverstick Bank Account	\$	17,519.71
General Bank Account	\$	109,593.13
Local League	\$	11,531.54
Bike Fundraiser (est.)	\$	5,300.67
GIC's	\$	90,968.78
	\$	<u>234,913.83</u>



**WASAGA BEACH MINOR HOCKEY
BUDGET
2016/2017 OPERATING YEAR**

REVENUE	BUDGET		ACTUALS	
	2017	2016	2015	2014
Registration	1 \$ 87,000	\$ 84,622	\$ 87,683	\$ 87,665
Misc. Revenue	\$ 4,000	\$ 3,635	\$ 4,038	\$ 6,694
Late Fees	\$ 1,500	\$ 1,650	\$ 150	\$ 150
Donations/Sponsorships	\$ 10,000	\$ 9,373	\$ 9,050	\$ 9,989
Rep Tryout Fees	1 \$ 5,760	\$ 4,620	\$ 4,000	\$ 3,795
Rep & AE Player Fees	1 \$ 6,060	\$ 4,700	\$ 5,475	\$ 5,735
Door Fees/Season Passes	\$ 26,500	\$ 26,647	\$ 25,936	\$ 28,391
Food	-\$ 1,000	-\$ 1,000	-\$ 1,065	-\$ 544
Local League Tournaments	\$ 5,000	\$ 2,410	\$ 8,659	\$ 1,480
Fundraising	\$ 6,000	\$ 6,405	\$ 5,860	\$ 657
Silverstick Donation	\$ 12,000	\$ 13,799	\$ 15,312	\$ 12,877
Interest Income	\$ 1,000	\$ 1,000	\$ 1,880	\$ 1,209
	\$ 163,820	\$ 157,861	\$ 166,978	\$ 158,098

EXPENSES	BUDGET		ACTUALS	
	2017	2016	2015	2014
Accounting fees	2 \$ 3,600	\$ 3,500	\$ 2,800	\$ 5,839
Advertising	\$ 750	\$ 727	\$ 1,514	\$ 1,485
AE & JR Tournament	\$ -	\$ -	\$ -	\$ -
Bank Fees	\$ 200	\$ 50	\$ 57	\$ 148
Clinics and Training	3 \$ 3,000	\$ 4,148	\$ 7,125	\$ 7,357
Door Expenses	\$ 3,300	\$ 3,068	\$ 3,495	\$ 3,457
Equipment Expenses	\$ 8,000	\$ 11,197	\$ 3,286	\$ 7,498
Executive Expenses	\$ 1,000	\$ 497	\$ 1,183	\$ 1,189
GBMHL Fees	\$ 500	\$ 407	\$ 430	\$ 420
GBTLL Fees	\$ 750	\$ 689	\$ 642	\$ 776
Hall Rentals	\$ 500	\$ 254	\$ 509	\$ 170
Ice Convenor	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Ice Fees	\$ 83,000	\$ 80,549	\$ 80,103	\$ 82,116
Misc. Expenses	\$ 5,000	\$ 4,942	\$ 2,394	\$ 1,704
OMHA Fees/Expenses	\$ 13,500	\$ 13,313	\$ 13,689	\$ 13,799
OMHA General Meeting	\$ 1,000	\$ 204	\$ 43	\$ 569
Picture Expenses	\$ 1,900	\$ 1,834	\$ 1,891	\$ 1,413
Referee Expenses	4 \$ 14,000	\$ 11,681	\$ 12,725	\$ 15,933
Registration Refunds/NSF	\$ -	\$ -	\$ -	\$ -
Team Tournament Money	\$ -	\$ 10,200	\$ 12,317	\$ 9,925
WBMHA Silverstick Registration	\$ 4,100	\$ 3,350	\$ 4,100	\$ 2,375
Trophies	\$ 3,200	\$ 2,598	\$ 3,472	\$ 3,189
Year-end Banquet Expenses	\$ 1,100	\$ 1,280	\$ 935	\$ 586
	\$ 152,900	\$ 158,989	\$ 157,210	\$ 164,448

NET INCOME (LOSS) FOR YEAR	\$ 10,920	-\$ 1,128	\$ 9,768	-\$ 6,350
Bike Auction (Net) - Transfers	5 \$ 5,000	\$ 5,000	\$ -	\$ -
Jerseys/Jackets Purchases/Accrual	6 -\$ 10,000	-\$ 10,000	-\$ 56,079	\$ -
REDUCTION TO EQUITY [surplus(shortfall)]	\$ 5,920	-\$ 6,128	-\$ 46,312	-\$ 6,350

1. Revenues for registration/player fees, and Tryout fees are estimated (updated for September 6th deposits)
2. 2014 Accounting Expenses were higher from 2013 incorporation year. Expected to decrease.
3. Expenditures reduced to tentatively be offset from the funds received from the bike auction.
4. Referee Expenses increased to account for the \$3/game fee increase - tentatively planned.
5. Separate motion will be needed to be presented for funds used for player development and reported to The Town.
6. Accrual for future Jersey Purchases.