

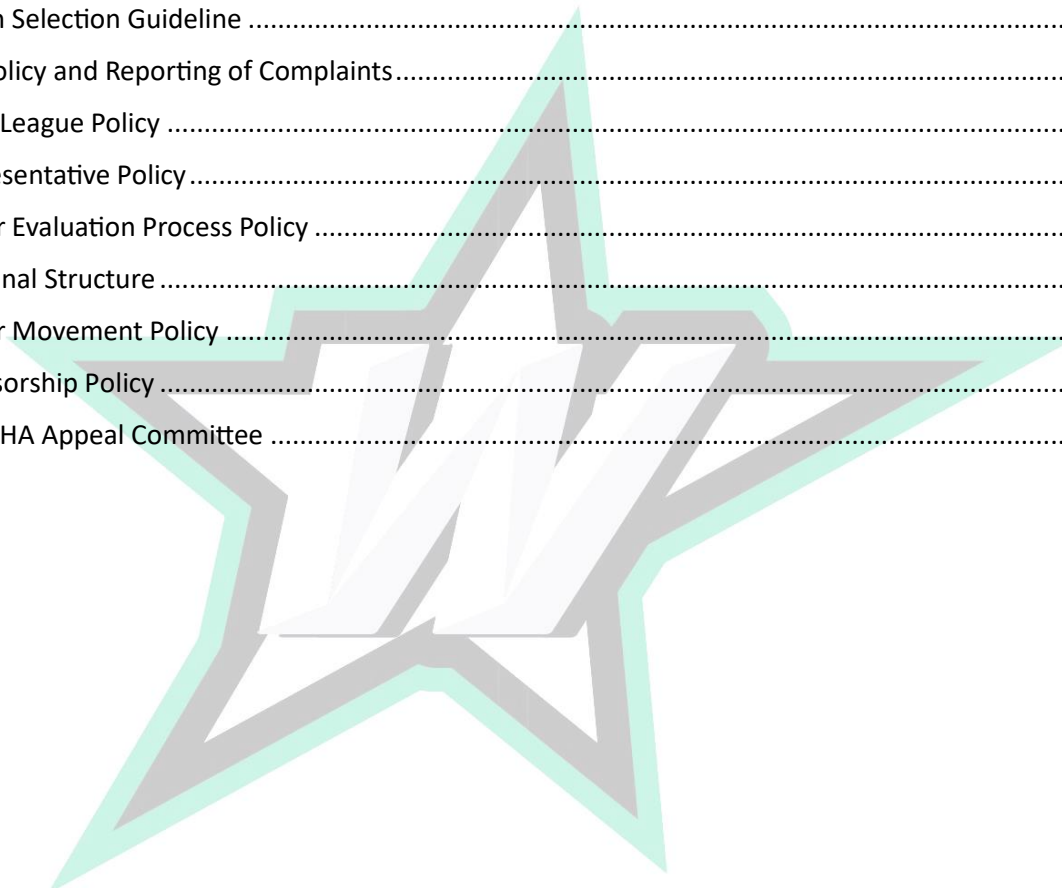
Wasaga Beach Minor Hockey Association Policies and Procedures

Reviewed May 2024



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WBMHA Code of Conduct

Player registration requires acknowledgement and agreement to adhere to the WBMHA code of conduct. This and other documents are available for viewing on the Wasaga Beach Minor Hockey Association Website: wasagaminorhockey.com.

This Code of Conduct identifies the standard of behaviour, which is expected of all Association members and participants, which for the purpose of this policy shall include all players, guardians, parents, coaches, officials, volunteers, directors, officers, committee members, convenors, team managers, trainers, administrators, and employees involved in Association activities and events.

Wasaga Beach Minor Hockey Association (WBMHA) is committed to providing an environment in which all individuals are treated with respect. Members and participants of WBMHA shall conduct themselves at all times in a manner consistent with the values of the WBMHA, which include fairness, integrity, and mutual respect.

While in attendance at WBMHA activities and events, members shall avoid inappropriate behaviour, which could put the WBMHA or the sport of hockey into disrepute, including but not limited to, abusive use of alcohol or drugs, and use of alcohol or drugs by minors.

WBMHA members and participants shall always adhere to WBMHA by-law, policies and regulations governing any competitions, activities or events by which the member participates on behalf of WBMHA.

Members and participants of WBMHA shall not engage in any activity or behaviour which interferes during a game or with any player or team's preparation prior to commencing game play or which endangers the safety of others.

Members and participants of WBMHA shall refrain from comments or behaviours, which are disrespectful, offensive, abusive, racist, or sexist. Behaviour, which constitutes harassment or abuse, will not be tolerated, under the Ontario Minor Hockey Association Code of Conduct Policies on top of WBMHA policies.

Failure to comply with this Code of Conduct may result in disciplinary action in accordance with Incident Resolution Process within WBMHA and/or the Discipline Policies of the Ontario Minor Hockey Association. Discipline may result in the member losing privileges associated with being a member of WBMHA.

Code of Conduct for the Organization

The WBMHA Board of Directors and its designees will:

1. Do our best to see that all children are given the same chance to participate, regardless of gender, ability, ethnic background, or race.
2. Discourage any sport program from becoming primarily an entertainment for spectators.
3. Make sure that all prudent and reasonable, appropriate, and necessary measures are taken on an ongoing basis to protect the safety of all members wherever WBMHA activities take place, in those programs, and at the hands of WBMHA members or others.

4. Make sure that age and maturity level of children is considered in program development, rule enforcement, and scheduling.
5. Remember hockey is a game and is played as such while keeping proper perspective of winning.
6. Appropriately and thoroughly screen all those who provide service on behalf of the organization. Seek out Coaches and Officials who can promote fair play as well as instruct age-appropriate technical skills.
7. Distribute, publicize, promote, and enforce the Codes of Conduct within the WBMHA.
8. Ensure that all equipment and facilities are safe and match the athlete's ages and abilities.
9. Ensure that the fair play codes for spectators, coaches, athletes, officials, and parents are available on our website.

Code of Conduct for Players

As a player, I will:

1. Always make a commitment to my team by attending all practices, games, meetings, special events, and by playing to the best of my ability.
2. Always respect my Coaches. I will remember that my Coaches are providing me with the opportunity to learn and play the game of hockey.
3. Respect the safety of other players by always playing the game within the rules.
4. Always respect the Officials and their decisions.
5. Accept disciplinary action if I violate the rules or spirit of the game.
6. Play hockey because I want to, not just because others or coaches want me to.
7. Play by the rules of hockey, and in the spirit of the game.
8. Control my temper – fighting and “mouthing off” can spoil the activity for everybody.
9. Do my best to be a true team player.
10. Remember that winning isn't everything – that having fun, improving skills, making friends, and doing my best are also important.
11. Acknowledge all good plays/performances – those of my team and of my opponents.
12. Not use social media to promote negativity or dissatisfactory comments referencing WBMHA or its' members.

Code of Conduct for Parents

As the parent of a player, I will:

1. Enrol my child for the pure enjoyment of the game and the opportunity to learn the skills of the sport.
2. Recognize that at a hockey rink, my child's development is in the hands of volunteers who are giving their time and energy for the sake of all participants.
3. Respect the decisions of the Coaches, whether at practice, special events, or during a game.
4. Conduct myself in an adult manner by attending games, practices, special; events, and by always being positive and encouraging to all players.
5. Encourage my child to play by the rules and to resolve conflict without resorting to hostility, profanity, verbal, or physical violence.
6. Never verbally or physically abuse a Coach, Assistant, Manager, Trainer, or any Official. I will remember that they have difficult jobs and will not undermine them by contradicting, interfering, or questioning their character, motivation, or judgement in public. I will not engage in or encourage gossip.

7. Report any team issues, concerns, comments to your team parent rep, manager, or WBMHA officials.
8. Not make negative or derogatory comments about players, coaches, officials, or spectators during an event, in a public place or online.
9. Accept that I remain responsible, as a parent, for the safety of my child while he/she is participating in WBMHA activities. I will therefore do my part to protect and enhance the safety of my child and others.
10. Not use social media to promote negativity or dissatisfactory comments referencing WBMHA or its' members.
11. Not force my child to participate in hockey.
12. Teach my child that doing one's best is as important as winning, so that my child will never feel defeated by the outcome of a game.
13. Make my child feel like a winner every time by offering praise for competing fairly and trying hard.
14. Never ridicule or yell at my child for making a mistake or losing a game.
15. Remember that children learn best by example. I will applaud good plays/performance by both my child's team and their opponents.
16. Never question the official's judgement or honesty in public
17. Support all efforts to remove verbal and physical abuse from my children's hockey games.
18. Respect and show appreciation for the volunteer coaches who give their time to coach hockey to my child.
19. Understand and accept that violation of this Code may result in disciplinary action up to and including revoking of membership and all rights associated with membership.

Code of Conduct for Coaches and Team Personnel

I understand that as a Coach (or Assistant, manager, trainer, team parent, etc.), I am in a position of trust and authority. I will:

1. Be reasonable when scheduled games and practices affect players that have other obligations.
2. Teach players to play fairly and to respect the rules, Officials, and their opponents.
3. Remember that players play to have fun and must be encouraged to have confidence in themselves.
4. Remember that participants need a Coach they can respect. I will be generous with praise and set a good example.
5. Respect all participants, striving to be responsible (Coach, Assistant, etc.).
6. I recognize that I am in a position of trust and power, and I will not misuse the role by which I am in.
7. Do my best to be a competent (Coach,), well prepared and adequately skilled. I will obtain proper training and will attempt to upgrade and improve my skills.
8. Fulfil my obligation and responsibility toward the team and the Association, as established by Wasaga Beach Minor Hockey Association, to the best of my abilities.
9. Direct comments at an individual's performance and not at the individual.
10. Not ridicule or yell at players for making mistakes or for performing poorly.
11. Take reasonable steps to see that equipment and facilities are safe and appropriate for my players.
12. I will cooperate with the on and off ice officials and respect their responsibilities to administer the rules of the game.

13. I will respect the fact that an Official may have a different point of view. Instead of physically voicing my displeasure or concern, I will put my concerns in writing and through the team manager or parent rep forward such to the Board of Directors namely, Secretary.
14. Learn the definitions and signs of harassment and abuse. Be knowledgeable of the process for responding and reporting of such allegations or disclosures. Comply with the expectations of duty to report as set out by the OMHA. Continually work to prevent physical, emotional/verbal and sexual harassment and abuse. "Safe Sport" online at Coach.ca is an excellent resource of knowledge.
15. Communicate with my players and their parents, regularly throughout the season, so that everyone is clear about the rules, expectations, and goals of the team going forward.
16. Reinforce the importance of the Players' and Parents' Codes of Conduct for all team members and their compliance.
17. Recognize and accept that violations of the Code of Conduct may result in disciplinary measures, up to and including revoking of membership and all rights associated with membership.
18. Ensure that all players receive appropriate lessons on how to improve their hockey skills.

Code of Conduct for Spectators

As a spectator, I will:

1. Remember that participants play hockey for their enjoyment. They are not playing to entertain me.
2. Not have unrealistic expectations. I will remember that players are not professionals and cannot be judged by professional standards.
3. Respect the official's decision and I will encourage participants to do the same.
4. Never ridicule a player for making a mistake during a game. I will give positive comments that motivate and encourage continued effort.
5. Condemn the use of violence or harassment in any form. Should I want to express my disapproval I will do it respectfully in an appropriate manner.
6. Show respect for my team's opponents, because without them there would be no game.
7. Not use inappropriate language, nor will I berate others.
8. Show respect towards all players, coaches, officials, parents and any other spectators.
9. Promote affirmation of all good play.

Code of Conduct for Officials

As an official, I will:

1. Make sure that every player has a reasonable opportunity to perform to the best of their ability, within the limits of the rules.
2. Avoid or put an end to any situation that threatens the safety of the players.
3. Maintain a healthy atmosphere and environment for competition.
4. Not permit the intimidation of any player, team official, parent or spectator, either by word or by action.
5. Not tolerate unacceptable conduct towards myself, other officials, players, or spectators.
6. Be consistent and objective in calling all infractions, regardless of my personal feelings toward a team or individual player.
7. Handle all conflicts firmly but with dignity.
8. Accept my role as a teacher and role model for fair play, especially with young participants.
9. Be open to discussion and contact with players and coaches before and after the game.

10. Remain open to constructive criticism and show respect and consideration for different points of view.
11. Obtain proper training and continue to upgrade my officiating skills.
12. Work in cooperation with coaches for the benefit of the game.



WBMHA Committees

Standing Committees

The following committees shall be permanent Committees of the Board:

1. Board of Directors Committee
2. Incident Resolution Committee
3. Silver Stick Committee
4. Abuse and Harassment Committee
5. Code of Conduct Committee

WBMHA bylaw and policies shall be construed to limit the ability of the Officers and Membership of the WBMHA from abolishing or creating Standing Committees by constitution or from establishing such ad hoc committees or subcommittees by Board’s Resolution as may be desired or required from time to time.

Board of Directors Committee

The Board Committee shall be chaired by the President and consist of the following

Role	Voting or Non-voting
President	Voting
Past President	Non-Voting
Vice-President	Voting
Secretary	Voting
Director of Registration	Voting
Treasurer	Voting
Director of Representative	Voting
Director of Local League	Voting
Director of Officiating (RIC)	Non-voting
Director of Coaches	Voting
Director of Equipment Management	Voting
Director at Large	Non-voting
Director of Social Media	Non-voting
Director of Risk Management/Trainers/ Diversity and Inclusiveness	Voting
Director of Sponsorship and Fundraising	Voting
Director of Parent Representation	Voting
Director of Kitchen Management	Non-voting
Director of U7	Non-voting
Director of Silver Stick Regional Tournaments	Voting

The Board of Directors Committee shall:

1. Conduct the business of the WBMHA authorising all expenditures in connection therewith.
2. Enter all teams in competition and appoint coaches not later than the second Friday of October each year.

3. Approve all team officials.
4. Approve all fundraising programs.
5. Determine the annual registration fees.
6. Approve all team sponsorship.
7. Maintain full control of the affairs of the WBMHA. The Board of Directors Committee has the power to deal with all disagreements and protests, any unbecoming conduct on the part of the team officials, players, or members, either on or off the ice, or any matter pertaining to the objectives of the WBMHA.
8. Deposit all monies into the account of the WBMHA.
9. Have the President, Vice President, Treasurer, and Director of Registration as the signing officers. Two of the three must sign all cheques.
10. Hold monthly Board of Directors meetings and at any other time as may become necessary due to the urgency of WBMHA business.
11. Make accessible to all members, the WBMHA's bylaws, policies, and rules, via the WBMHA Website.
12. Have authority to develop any new policies as required during the hockey season related to any matter pertaining to the objectives of the WBMHA. Board of Director committee members are required to review the bylaws, policies, and guidelines yearly and throughout the hockey season as policies can change. Altering, updating, or addition of any policy must be voted on and carried by the Board of Directors to come into effect.
13. Shall provide for an annual examination of all WBMHA accounting books. The qualified examiner must have access to all records dating back to the previous examination. All members attending the annual AGM of the WBMHA will be provided a copy of the Financial report of WBMHA.
14. Approve players selected to attend All Star Games.
15. Be fully responsible for planning and operating the Annual Silver Stick tournament having all expenditures approved by the Board of Directors.
16. Appoint convenors and additional members to assist in the operation of the tournament, if necessary.
17. Have a proposed budget and a schedule by June 30th and a list of the volunteer time required by September 1st of each hockey season. This is to be presented to the Board of Directors as a whole and approved prior to implementation.
18. Wasaga Beach MH Silver Stick shall have its own account separate from the WBMHA main account. All costs associated with the tournaments are to be paid from that account. The Treasurer of the association will be responsible for maintaining separate financial records of the Silver Stick Tournament. At the conclusion of the annual tournaments, a balance of \$5,000 shall be left in the Silver Stick account for the following season. Any monies over the \$5,000 shall be transferred upon the reconciliation of said tournaments, into WBMHA main bank account.

Director Expenses

1. A Director attending the OMHA AGM will receive a per diem or \$100.00 per day for cost of food. Hotel expenses will be paid in advance by the WBMHA.
2. Board members attending meetings outside of Wasaga Beach that are related to the operation of WBMHA shall receive a mileage reimbursement. As of 2024, 70 cents per km as per CRA reasonable allowance rate for mileage.
3. Board members shall be reimbursed for out-of-pocket expenses relating to the operation of WBMHA. Examples include printer paper, ink, and postage.

4. Director of Silver Stick Tournaments and/or delegate shall be reimbursed as listed previously.
5. Should out of province travel be required for a Director and or delegate to attend said meetings, expenses shall be extended to accommodate WBMHA attendance of such an event.
6. Director expenses are not limited to the above list, however, all expenses will require Board of Directors approval.



WBMHA Eligibility and Registration Policy

1. Residency

- a. All players must habitually reside within the eligible boundaries of the WBMHA, with their custodial parents or legal guardians. Exception is made for participation at the Local league level.
- b. Non-resident players are permitted to participate within our Local League level of hockey pending availability.

2. Player Identification

- a. All new registrants are to contact the Director of Registration before attempting to register. All players must upload the necessary documents as required by the OMHA and or Hockey Canada. These items must be on the players profile in Hockey Canada Registry. Where a new registrant was born in a country other than Canada the player must upload a document from Employment and Immigration Canada which verifies the date of birth of the player. Registration will not be considered complete and will not be accepted without the above-mentioned documentation upload to the participants player profile in Hockey Canada Registry.

3. Registration Dates

- a. The start date for registration to be open shall be April 1st. There shall be a cutoff date before registrations fees are increased for tardiness.

4. Registration Requirements

- a. The Directors prior to the Association's AGM will set registration fees.
- b. A parent or legal guardian must sign and acknowledge all waivers prior to be registered for the current hockey season.
- c. Registration will be online within the Hockey Canada Registry. A player registration will not be considered complete until the Registrar receives all fees, waivers agreed to and accepted. Also, all required documents must be uploaded to their profile for a player's registration to be accepted. (Birth Certificate, Proof of Residency and Respect in Sport Parent.)
- d. Payments for registration will be made by means of e-Transfer or Credit Card as registration is filled out online.
- e. Additional fees may apply at the time of registration. Examples include but not limited to socks, evaluation fees, major mandatory fundraiser. Where applicable, amounts and dates payable shall be set by the Board of Directors and will be announced at the WBMHA's AGM
- f. The Board of Directors can offer predetermined installments by credit card only to fulfill the required players registration fee. The determination will include dates and amounts to be withdrawn from the provided credit card at time of registration.
- g. Bond hours shall be set by the Board of Directors not later than October 7th each year based on the projected number of families and number of hours of service required overall.
- h. The Rep evaluation fee must be received by the Director of Registration not later than a date set by the Board of Directors prior to the start of the evaluations. The Rep player fees will be collected once the Rep teams have been selected and must be paid prior to the first scheduled ice time. Any player eligible by age and residency may tryout for a Rep team. Players not wishing to be considered for rep team will be participate with in the local league level.

- i. A player shall pay the Rep Evaluation fee for each age division that they are trying out for.
 - i. A player will not be eligible to participate in any WBMHA sanctioned event until all fees are paid in full unless arrangements have been made with the Director of Registration. Any unpaid fees can be applied to a player's profile restricting the said player from registering until fees are paid.
- j. Players requiring financial subsidy must first apply to programs listed on the WBMHA website prior to registering. Once registered payment from such programs will be forwarded to the WBMHA.
- k. Any further request for subsidy may be submitted in writing to the President and the Secretary. The Director of Registration, the Treasurer and President will then meet with the applicant to determine the validity of the request. The request will then be submitted to the Board of Directors maintaining the confidentiality of the applicant. The Registrar will notify the applicant of the result of the petition for subsidy.

Form 3.5

If the WBMHA should happen to not have enough players for a particular representative division, the Association may issue, letters of permission (3.5 form) to the affected players, thus allowing them to register in another center. A player receiving said form could be evaluated at another centre offering a representative team. Determination of centre will not be by choice, but rather by shortest distance to their nearest centre. The player will be shared for that season, once registered with another centre their registration fees will be refunded by WBMHA. The player will have to return to WBMHA the following season. The decision to issue letters will be at the discretion of the Board of Directors.

5. Other WBMHA requirements to be eligible to participate in its activities.

- a. Players may not be on the ice unless registered to the WBMHA and registration fees and bond cheques must be in order before that player steps on the ice.
- b. All team officials must be rostered on an Official OMHA roster. Only those officials that are rostered will be allowed on the Bench of any game. (to maximum of 5)
- c. All register participants within WBMHA have limited insurance through Hockey Canada and is included in the player's registration fees.
- d. Any member of WBMHA with monies owing to WBMHA or owing individual team participation fees (tournament participation, extra ice if attended, etc.) will be considered "members not in good standing" and will not be allowed to register until payment is made in full.

6. Refunds

- a. Refunds of registration fees will be based on a pro-rated basis under one or more of the following conditions:
 - i. Presentation of a medical certificate.
 - ii. Player signing with OHL, OHA or A, AA, or AAA club.
 - iii. Player moving beyond the eligibility boundaries of the WBMHA.
 - iv. In the event there is no appropriate team for the player to play for.
- b. Requests for refunds due to extenuating circumstances will be at the discretion of the Board of Directors.
- c. In the event a player is unable to continue their hockey season due to a long-term diagnosis of season ending injury, refunds will be backdated to player's last date of

play and must be accompanied by trainer's report, doctor's note, and game sheet noting the last date of play.

- d. Refunds can be granted according to the date a written request is received by the Registrar or Secretary and according to the following rules:

Up to September 30 th	90%
After October 1 st	75%
After November 1 st	50%
After December 1 st	NIL

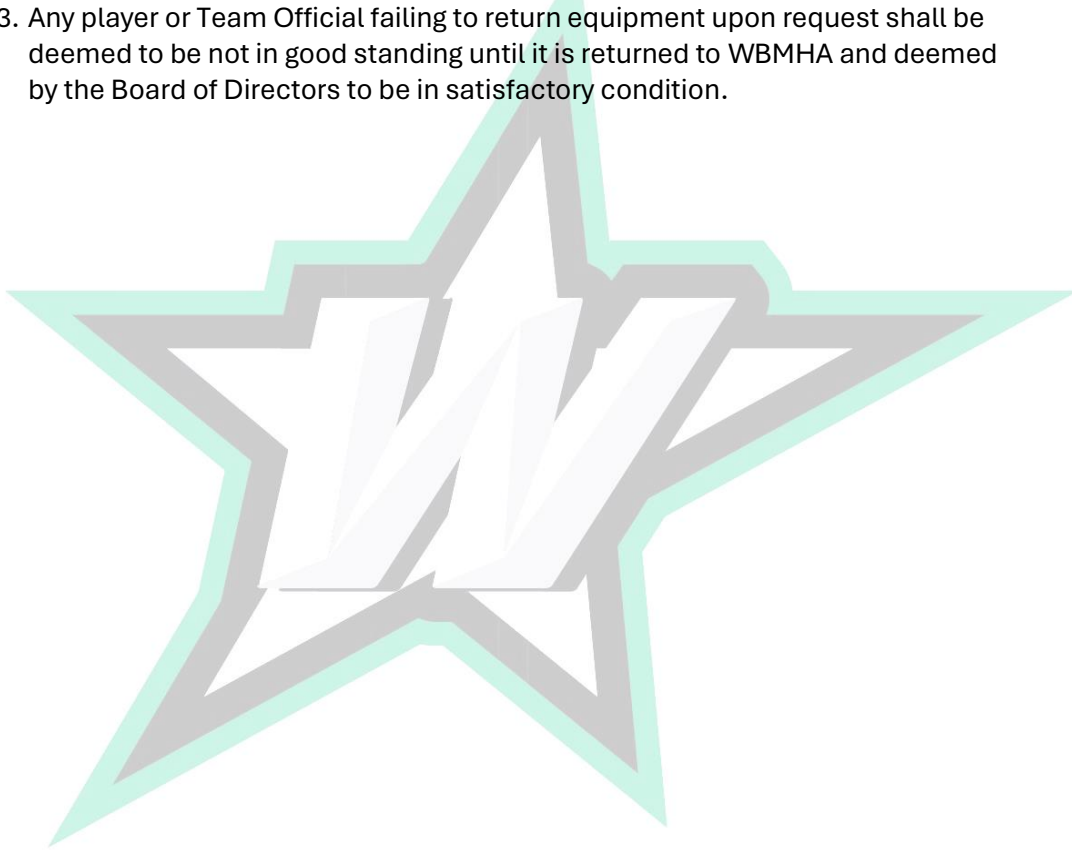


Equipment Policy

1. All participants of WBMHA must wear all required approved hockey equipment including a CSA approved helmet to which a CSA approved facial protector must be attached. It is also mandatory to wear a mouth guard and throat protector for all games and practices. Failure to comply with this rule may result in suspension of the player and team officials.
2. It is mandatory for all Coaches, Assistants, and on-ice volunteers to wear a CSA approved Protective headwear during activities on the ice in accordance with OMHA Regulations.
3. A volunteer 14 years of age or older must wear a minimum CSA Certified Helmet and gloves.
4. A volunteer under the age of 14 years is required to wear full equipment as a player would be required to. On-ice volunteers must be a least two years older than the division age they wish to help with. (Minimum age for a minor helper is 9 years)
5. Each season WBMHA will make goal tending equipment available to each Local League team from U7 to U9. It is the responsibility of the coach who signed out the equipment to return the assigned goalie equipment at the end of each season in good repair.
6. The Board of Directors will set terms and conditions associated with the loaning of equipment. Deposit fees will be established by the Board of Directors prior to the disbursement of equipment or Jerseys. Rental fees can be set by the Board of Directors for the loaning of any equipment the WBMHA may own. If equipment is not returned, the WBMHA will cash the deposit cheque and retain the funds. The cost of repairs to the user will be at the discretion of the Board of Directors should equipment or Jerseys found to be damaged due to neglect.
7. Each coach shall be provided with a complete set of hockey jerseys upon the receipt of a posted cheque. The Head Coach is responsible for the return of the team jerseys in good repair. The jerseys must be cleaned prior to returning and assigned jersey bags. Jerseys will be inspected for cleanliness and state of repair. If deficiencies are found the deposit cheque will be held until compliance is meet satisfactorily.
8. Team jerseys are made up of 20 (home) White, and 20 (away) Green. #31, 1-8, 10-20. No jersey #9 available.
 - a. Team sponsor bars (40) will be provided to the Head coach at the time of receiving team jersey's or once established whom the team sponsor will be.
 - b. Sponsor bars are to be applied on the lower section of the back of the jersey. Players are required to purchase their own name bars if they so wish. Cost and contact information will be determined and announced as soon as possible. The player's name is applied on the top section of Velcro. Both name, and sponsor bar can be left on the jersey when washing.
 - c. It is recommended the jerseys be washed after every use in cold water with mild detergent without fabric softener. The Head coach of each

team will be responsible for the safe return of all team jerseys with name bars and sponsors' bars removed carefully.

9. If a player's jersey is returned in a state of disrepair and the Director of Equipment determines it is due to neglect or abuse of the player, the player will be responsible for the replacement of or repair of the damaged jersey.
10. Deliberate misuse of any WBMHA equipment causing damage, will result in a fine to the guilty person equal to the replacement cost of the damaged article damaged caused.
11. No repairs or alterations will be made without the consent of the Director of Equipment.
12. Goaltenders that use loaned equipment from WBMHA for anything other than WBMHA activities, will be required to pay rental fee. Failure to pay the fee will result in the immediate repossession of the equipment.
13. Any player or Team Official failing to return equipment upon request shall be deemed to be not in good standing until it is returned to WBMHA and deemed by the Board of Directors to be in satisfactory condition.



Ethical Business Conduct Policy

WBMHA conducts business ethically and without conflict of interest. We expect the same from our employees and volunteers. Our ethical business conduct policy reinforces that commitment. WBMHA members and staff are expected to use common sense, individual conscience, and a commitment to compliance with the law in applying the policy to their interest and actions.

Conflict of Interest

We expect that our members, volunteers and staff will not benefit from their position within WBMHA. Board of Directors, members, employees and volunteers and their immediate family members may not ask for and may not accept payments, services, or other things of value from anyone who is doing business or seeking to do business with WBMHA. We recognize that the practice of many of our suppliers and business partners is to provide small gifts, or other forms of payment. This is not prohibited, but the use of common sense is expected and use of some guidelines by our Board of Directors, members, staff, or volunteers in such circumstances.

1. May never accept a cash gratuity.
2. May never accept anything offered in exchange for something from WBMHA.
3. May not accept a gift that is more than a nominal value
4. May not accept lavish meals or entertainment.
5. May not serve as a Director, officer, or an employee to any Minor Hockey Association that is a competitor of WBMHA. Any proposed affiliation by a Director of the Board with any other league or tournament must be pre-approved in writing by the Board.
6. As a member of the Board of Directors you may not serve as a director, officer, owner, employee, or consultant of a company that does business with or seeks to do business with WBMHA.
7. Disclose to the Board of Directors all information in its entirety that could be potentially or optically by others viewed as a conflict of interest or unethical business behaviour.
8. Their immediate family members may not disclose or use confidential information that they may have obtained from WBMHA.
9. Exception to these guidelines requires the prior written approval of the Board of Directors.
 - a. No exceptions will be granted to guidelines 1 and 2.

Ethical Business Conduct

WBMHA expects its Board of Directors, members, staff, and volunteers to act in an ethical manner. We do not attempt to control the private lives of anyone; however, the expectation is that WBMHA Board of Directors, members, staff, and volunteers avoid acting in a way that could damage WBMHA and its reputation.

1. Our Board of Directors, members, staff, or volunteers may not be under the influence of alcohol or drugs, gamble, possess, use or distribute illegal drugs while conducting business on behalf of WBMHA.
2. WBMHA expects everyone to be honest and truthful, all the while employed or duration of tenure and shall not steal, lie, falsify documents or prepare or issue any false or misleading reports.
3. All WBMHA accounts, invoices, memoranda and other documents and records must be prepared and maintained with strict accuracy and completeness. All assets, liabilities, revenues, and expenses must be recorded in the regular books of the WBMHA and shall be kept and maintained by the Board of Directors.

4. A breach of this policy can result in termination or other discipline, as determined by the Board of Directors.
5. This policy is in addition to and not in replacement of section 6.3 (Conflict of Interest) of the Association's By-Law.



Fundraising/Finance Policy

Fundraising

Teams are permitted to conduct one fundraiser per season. Any additional fundraising requests will be considered by the Board for extenuating circumstances only.

1. Teams must complete the team Fundraising Event Request Form for each fundraising event regardless of size.
2. All Members of the team are expected to participate in all fundraisers. All profits must be shared equally.
3. No Team Official or parent may raise by soliciting to the public outside of the approved team fundraiser.
4. Any money raised cannot offset the costs of base registration or representative fees. All fundraisers are to benefit the team. No fundraiser is to benefit an individual player.
5. Teams will not be permitted to acquire a special occasion permit.
6. A lottery or raffle of any nature requires approval from the Board of Directors and requires obtaining a lottery license from the Town of Wasaga Beach and in compliance with town laws and provincial AGO.
7. Fundraising will only be allowed to cover team expenses. Expenses are for players and/or coaching expenses. Team expenses could include, but are not limited to, the following items:
 - a. Team bus transportation
 - b. Tournament entry fees
 - c. Team practice and safety equipment
 - d. Apparel – WBMHA apparel may only be purchased from the WBMHA's approved provider
 - e. Specialty team instructions
 - f. Ice rental for extra practices as per OMHA Policy
 - g. Team building activities
8. Team fundraising will not be used for individual member expenses related to travel or accommodations.
9. All team expenditures will need to be approved by the Board of Directors.

Finance

1. All teams must prepare a budget for the season outlining expectations prior to collecting funds. For your team budget to be approved by the Board of Directors, your budget must include:
 - a. Team fees
 - b. Fundraising
 - c. Tournaments
 - d. Banking Fees
 - e. Apparel if requested.
2. A revised budget can be prepared if further funds are required and presented to the team parents.
3. Each team must open a "Community Bank Account" with two signatures. The signatures shall consist of two team officials (coach, assistant coach, manager, or trainer)
4. WBMHA is not responsible for the administration of the team's finances or bank accounts.

5. Any mismanagement of team finances is the responsibility of the team officials with signing authority on the account or anyone else who has financial responsibility for financial administration of the account.
6. Team Officials must provide a detailed accounting spreadsheet to the WBMHA and team parents twice a year. (December & March)
7. Any Team Official or any other person representing any team participating in WBMHA may not approach existing team sponsors for extra funds.
8. All monies derived from fundraising activities that remain at the end of the year (April 30) will become the property of WBMHA. (The monies will be designated to developmental programs).



Team Apparel Policy

WBMHA has an approved supplier of apparel and merchandise bearing our Stars logo and/or name. The WBMHA supplier will be the sole source for all team associated purchases. Individual purchases may only use said supplier. The WBMHA Logo is property of the Association.

1. All WBMHA branded merchandise (hats, bags, toques, track suits, winter jackets, etc.) must be purchased from WBMHA's approved vendor.
2. If teams or individuals have a request for something that is not offered by the WBMHA approved apparel supplier, they can submit a request for such item(s) to the Board of Directors for approval. Teams and Individuals cannot, without prior written consent from the Board of Directors, source out or purchase WBMHA team apparel or merchandise from another vendor or source.
3. Any dual branded merchandise requires written approval by the Board of Directors that may include restrictions on WBMHA Logo and name(s) sizing.
4. Teams are not permitted to contact their respective team sponsor for any apparel of merchandise.

1st Non-compliance Incident: There will be an immediate suspension of the Head Coach and Manager, an interview with the Vice-President and Director of Equipment Management will be required prior to returning to team activities. The team or individuals will not be allowed to wear/use the non-approved merchandise for any WBMHA activities (practices or games).

2nd Non-compliance Incident: There will be an immediate suspension of the Head Coach and Manager, who will serve a minimum three (3) game suspension for noncompliance. An interview with the Vice President and Director of Equipment Management will be required prior to returning to team activities. The team or individuals will not be allowed to wear/use the non-approved merchandise for any WBMHA activities (practices or games) and will be fined 10% of the purchase cost.

3rd Non-compliance Incident: Head Coach and Manager will be immediately released as team officials. Upon investigation and where evidence proves others are equally guilty of a second Non-compliance incident all individuals will be restricted from volunteering in any capacity on behalf of WBMHA for a period of 24 months. The affected team will cease any further participation in any and all remaining tournaments and be fined \$500 to be paid immediately or ice times will be withheld until payment in full is received. The team or individuals will not be allowed to wear/use the non-approved merchandise for any WBMHA activities (practices or games).

Coach Selection Guideline

WBMHA is committed to providing the most qualified head coaching staff possible. This procedure is put in place to create a fair, open, and objective head coaching evaluation process and may be evaluated yearly by the Board of Directors. One of our priorities in selecting coaches is to ensure their philosophy is primarily “fair play” and “development”. This process follows Hockey Canada Guidelines. Winning at all costs should not be the motivation of coaches. Head coaches need to put their efforts towards getting the players to play the game, have fun, be competitive and play to the best of their ability. Competitiveness is an important part of sports, but it is not the only part.

A head coach needs to combine teaching fundamental skills and life lessons at the same time. They must encourage the players with support and challenge them to be better. Head coaches must have a strong self-discipline and be able to instil discipline into team members. If a situation arises with a player, the coach should deal with the situation and not the individual. A head coach will discipline in private and reward in public. A head coach will never bruise the dignity of the child and work to build self-esteem and confidence. Constructive criticism should be given but head coaches must be aware of how each child reacts to criticism and address appropriately.

Coach Selection Committee

The Coach Selection Committee shall be composed of three individuals chosen by the Director of Coaches. The Director of Coaches will chair the Committee and only cast a vote upon a tie. Should there be a conflict of interest on the Committee in a specific division, the Board of Directors will determine the replacement.

Selection of Head Coaches

1. Based on the recommendations of the Committee, all decisions regarding the selection of Head Coaches shall be made by the Board of Directors and are final.
2. Applications for Head Coach positions will be made available to submit online in May. **Only one level and division preference per application will be accepted.**
 - a. For those individuals that do not have a coaching preference there will be a “non-preference” selection.
 - b. Head coaching applications will be available online at wasagaminorhockey.com.
 - c. Completed applications must be submitted in accordance with the date and timelines posted on the website. No applications will be accepted after the deadline unless indicated on the website.
3. The Committee shall conduct all interviews for head coaching positions. Other than in exceptional circumstances, no less than three members from the Committee will be present for any interview.
4. Applications will be reviewed and prioritised for interviews. Interviews will be held for all divisions even if there is only one applicant to ensure the applicant is a suitable candidate.
5. All head coaching positions will be selected on an annual basis. The Committee will consider an existing coach (returning coach) application based on their most recent year completed. Consideration will be taken from the previous year with regards to team compliance of WBMHA policies, and by-law.
 - a. Other items for consideration will be their rostered bench staff suspensions, player development approach, capabilities of a successful season and previous years

coach evaluations. The committee and the Director of Coaches may opt to extend a Coach's tenure during the Head Coach Selection Process, pending Board approval.

6. The Committee will consider all applications submitted. Under circumstances where there are no submissions for a team, or the Committee determines there are no suitable candidates for a particular team in need of a head coach, the Committee has the flexibility to select and hold discussions with applicants about taking a team they did not indicate in their application and/or recruit candidates beyond the application submission date.
7. There is no set time limit or number of years for the tenure of a head coach. Consideration will be given to the previous years that the applicant has coached the same team and the impact on the overall development of a team. A head coach may coach more than two years but is not guaranteed more than one.
8. All persons interested in applying for a WBMHA team will complete a Head Coach application found at wasagaminorhockey.com. These applications are electronically submitted and directed to the Director of Coaches. All applications are confidential until selected for a Coach interview.
 - a. WBMHA understands the sensitivity and confidentiality of each application and will protect the applicant's name from others until the selection committee members are provided such information.
 - b. No email applications will be received and/or accepted by any Board or committee member, only online submissions will be acknowledged.
9. Upon receipt of applications for a head coach position, the Director of Coaches will review each submission in confidence and can make a recommendation to the committee as to whether a returning coach should return as a head coach for the current hockey season.
10. The following will be used as criteria for head coach interviews based on multiple applicants:
 - a. Understanding the By-law and policies of the WBMHA.
 - b. Coaching experience and qualifications.
 - c. Experience within the WBMHA. Has the applicant been involved in any capacity in the past with WBMHA or another hockey association?
11. The Committee will interview only candidates that are deemed suitable. A standardize set of questions will be used for all candidates to assist in the Committee's fair evaluation of the applicants. In the event of a tie a vote will be cast by the Director of Coaches.
12. The Director of Coaches, on behalf of the Committee will make recommendations to the Board or Directors for all head coach positions. The Board of Directors will approve and announce all head coach positions. Should the Board of Directors disagree with the Committee's choice of a candidate it will revert to the Committee for further review.
13. Head coaches will select their coaching staff; however, the Board of Directors reserves the right to recommend and/or refuse an individual's inclusion on a team based on previous coaching evaluations, transgressions, related to fair play or behaviour issues.
14. If you are selected as a head coach, you will be required to read all and adhere to WBMHA bylaws and policies. You are also required to adhere to all levels of governorship that our Association is affiliated with, including GBMHL, GBTLL, OMHA, OHF and Hockey Canada including the Player Pathway applicable to your age division.

IRC Policy and Reporting of Complaints

Hockey Canada has created an online **Independent Safe Sport Complaint Process**. It consists of an Independent Third Party. An Independent Third Party (ITP), Safe Sport for Hockey Canada is now responsible for administering the policy. The ITP is free of conflict and bias. The purpose of the ITP and the policy is to review complaints for the purpose of determining discipline and sanctions of individuals who violate Hockey Canada and Member associations codes of conducts, bylaws, and other expected codes of behaviour.

The ITP retains sole discretion in deciding whether to assume authority over a complaint and when to exercise this discretion. The ITP has also been authorized by Hockey Canada as the final and binding authority of hockey in Canada, to assume authority over complaints which would otherwise fall under the jurisdiction of a member's association. The ITP shall assume authority over a complaint when there are allegations of Serious Misconduct (hockey related maltreatment, sexual abuse and sexual violence, hazing, harassment, abuse, repeat acts of discrimination by someone affiliated with Hockey Canada. The ITP shall also assume authority over a complaint where a real or perceived conflict of interest might exist if the Member's Centre handles the complaint. ITP will keep the identity of complaints confidential from Hockey Canada and Member associations.

The ITP role is not to process appeals for matters that take place in other jurisdictions, receive complaints related to personality conflicts and differing opinions that do not constitute maltreatment, receive complaints relating to matters such as transfers requests or appeals, or receive complaints about operational matters or policy. The ITP does not deal with on ice incidents. These will continue to be handled by the on-ice officials.

To file a complaint with the Independent Third Party, submit an email to the following address: complaints@sportcomplaints.ca

To read the details of the new process, please link to the Safe Sport Icon on our website or visit <https://www.omha.net/safesport>

If the ITP does not accept the complaint it can forward the complaint to OMHA for it to resolve which may assign a Fact Finder to investigate for a resolution. Other issues may be returned from the ITP for WBMHA to resolve through our IRC.

Incident Resolution Process

A complaint or issue that ITP has deemed a WBMHA issue or one of our own WBMHA complaints will adhere to the following procedures.

1. Below please find the link to submit an Incident Form which will go directly to our Incident Resolution Committee (IRC) for review. Within 72 hours, a member of the IRC will be in contact with you directly. ***If there are any additional issues you want the IRC to be aware of prior to the commencement of the investigation, please advise the Chair of the committee when you are contacted.*** If you have no access to an online form, a printed form will be made available for you by contacting the Secretary for assistance.
2. The IRC is represented by the President of WBMHA, the Director of the applicable division (Local League or Representative) and one other Board member appointed by the Board of

Directors. There may be occasions where the make-up of the committee cannot be represented by the positions noted above due to conflict or availability. If this occurs a replacement (s) will be selected by the President of WBMHA.

3. The Incident Resolution Process is applicable to all members of WBMHA.
4. Complaints against referees will be accepted by the IRC and directed to the appropriate Director. Complaints can be passed on to the area supervisor of referees.
5. As you are aware, hockey is a very enthusiastic sport that can often lead to emotional situations. Most issues can be resolved at the team level with communication. Please follow these steps prior to filing a complaint:
 - a. 24 hour “cool down” before proceeding.
 - b. Discussion with your teams’ Parent representative or Manager.
 - c. Discussion through your Parent Rep and Director of Coaches.
 - d. Discussion with the Director of the applicable division.
6. If an incident cannot be resolved by following the previous suggested steps an incident complaint can be submitted to the IRC

Process

It is important to note that not every issue that is reported will end with a disciplinary action – some cases will be found to be without merit, while others may be resolved via informal discussions or mediation. However, complaints with merit will be addressed according to their severity having regard primarily to the safety of all participants.

In addition to investigating complaints sent to the IRC, the IRC may also initiate investigations on its own accord when a potential issue may occur or has already happened that may constitute a breach of the WBMHA’s Code of Conduct Policy.

Initial Investigation upon Receipt of Incident Form

Once the incident has been submitted online, the IRC will review the incident complaint. If the IRC believes that the alleged behaviour constitutes a safety risk, or otherwise reasonably believes that immediate intervention is required, they may suspend the respondent from all WBMHA participation pending the completion of the IRC process.

Please Note: An Incident Complaint deemed to need to be investigated shall have the original complaint disclosed to the Respondent in its entirety. The decision will be made by the Incident Resolution Committee as to the information provided to the Respondent.

Complainant: The person who is reporting the incident

Respondent: The person whom the complaint is being directed towards.

Informal Investigation

The IRC will decide if an Incident has merit or whether it can be resolved to the satisfaction of all parties with an informal resolution. The IRC may contact complainant for further information to determine further actions needed.

1. IRC can determine if an incident complaint will require a formal meeting or if the complaint can be resolved informally,
2. If determined informal, the committee will prepare a written report as to reasons why and final decision based on the committee's findings.
3. The results of the committee’s investigation upon conclusion will be kept on file and copies distributed to the Complainant and Respondent.

4. All documentation regarding an incident complaint will remain with WBMHA.
5. If the IRC should determine an incident complaint without merit, a copy of the complaint and reason will be kept on file and the complaint will be notified as such.

Formal Investigation

If a formal investigation is necessary the IRC will notify the respondent (or where the Respondent is under 18 years of age, his or her parent or guardian) and complainant in writing (which includes the original complaint), of the commencement of the investigation. The identity of the IRC members and a tentative timeline for the completion of the investigation will be corresponded to both parties. The investigation will be done in a timely manner. The extent of the investigation will depend primarily on the nature and severity of the Incident, and may include any or all the following:

1. Interviews (in person).
2. Solicitation of written statements from all parties, witnesses and interested members.
3. Other methods of investigation, the IRC may deem appropriate.
4. Upon conclusion of the investigation, the IRC will prepare a formal investigative report containing its findings which will be kept by WBMHA.
5. A statement from the IRC including the results of the investigation will be sent to the Complainant and Respondent for closure of said incident complaint.
6. The decision of the IRC shall be final.

The IRC shall impose any of the following sanctions:

1. No further action
2. Warning/reprimand sent to the offending individual.
3. Verbal or written apology by the individual to whoever is deemed to have earned it.
4. Education and training (e.g., Speak out), and Impact Awareness
5. Termination of team service or other voluntary contribution to the team, WBMHA, or to the OMHA
6. Suspension of participation in WBMHA activities and events for a specified length or games.
7. Member status suspended until May 1st. At which time may appeal to the Association for reinstatement of membership status.
8. A sanction deemed appropriate due to the severity of the incident.

All decisions made by the IRC are binding with WBMHA. Appeals can be made through the WBMHA Appeal Committee.

Local League Policy

Governance and Scope

Primary objectives of Local League Hockey are enjoyment of the game by all concerned and development of player skills. This policy specifies procedures which the WBMHA feels are necessary to promote these objectives. They will ensure fair and equitable competition while abiding by standards which will meet insurance conditions designed to protect everyone involved with WBMHA.

It is strongly recommended that each Coach hold a pre-season meeting with players and parents. This meeting provides an opportunity for the Coach to introduce themselves and their approach to the game and to establish how any problems are to be handled. Balancing of teams will take place under the direction of the Director of Local League and should be completed no later than the 1st of October except for the U7 age Division. All players will abide by the team rules, policies of the WBMHA and its governing bodies.

Local League

All WBMHA Local League Hockey shall operate under the rules provided by Hockey Canada, its Player Pathways, OHF, Ontario Minor Hockey Association, Georgian Bay Triangle Local League and WBMHA policies, with the following additions and enhancements.

1. Anyone who steps on the ice must be qualified and approved by WBMHA before being allowed on to the ice at any time.
2. Local league teams may carry a maximum of 17 players. Local League goalies do not need to be rostered as a Goalie for OMHA approval. Goalies will be rostered as a player. Goalies must be rostered as Goalies should a team consist of more than 17 players. If a player is rostered on a team as a goalie, approved by OMHA, that renders the player ineligible to another position.
3. WBMHA will cover the cost of on ice officials for League play and playoffs. Each team will be granted one exhibition game that the Association will cover the cost of on ice officials. All other granted exhibition games will require the team to fund the payment for required on ice officials for the said game(s)
4. Scheduled team ice times for practices or games are to be used as such. Use of any WBMHA scheduled ice for any other reason will not be permitted without approval from the Board of Directors.
5. WBMHA insurance provider will only cover WBMHA approved ice times and rostered participants.
6. Rostered players who wish to volunteer as an on-ice helper must be at least two years older than the players they are helping (minimum age of 9 years). A volunteer 14 years and older must wear a certified helmet, skates and gloves. A volunteer under the age of 14 must wear full equipment.
7. The decision of the referee is final. They will not change their decision. If a rostered staff has concerns regarding clarification of a rule, bring the matter to the attention of the referee and allow them to handle the matter. Any disputes regarding game play must go through the Incident Resolution Process and will be forwarded to the Director of Officials and/or the OMHA.
8. There will be a three-minute warm up time set on the clock, by timekeepers, if possible, before each game to allow players the opportunity to stretch and prepare for the game.

9. The goaltender position in WBMHA Local league is not to be a set position for the U7 to U9 age divisions. Coaches will be responsible for encouraging all players to participate as a goalie.

Parent Respect in Sport Course

For a player to participate in WBMHA, one parent or guardian must complete the online Parent Respect in Sport “Parent” online course. This is a one-time online course that can be carried from sport to sport. A player cannot participate until this is completed and shows as such in the Player’s Profile. A parent or guardian must review and acknowledge documents as required for a player to be eligible to participate with WBMH. Recommendation for everyone to view the online module Safe Sport Maltreatment found at <https://coach.ca/nccp-and-cac-multi-sport-training-modules>

Director of Coaches must:

1. Check in periodically to monitor games for fair ice time.
2. Function as a next step for parents if an issue should arise that cannot be resolved at the team level.
3. Make recommendations and provide feedback to the Director of Local League when teams are being balanced.
4. Observe coach’s conduct and referee performance, if necessary; submit a written report to the Director of Local League.
5. Ensure coaches and team managers appropriately address all player suspension where applicable.

Minimum Players

Hockey Canada states 6 players are required to start an official game. Should a team have an insufficient number of players to participate in a scheduled game they must contact their divisional Director immediately upon the possibility of such occurrence.

Movement of Players

A player with ability so significantly in advance of his own age group where by the age group equality is threatened may be moved to the next older age group on authority of the Director of Local League upon determination based on set parameters as set by WBMHA. A player with ability significantly below their age group, or a player whose size may present a threat to their wellbeing may be placed in the next youngest age group on the authority of the GBTLL. All player movement of this type must be completed by the end of October. All players moved under the provisions of this section will revert to their original age group prior to commencement of the next season. In the event of a divisional program not being offered players may be placed in other divisions at the discretion of the Director of Local League.

Coaches/Managers Conduct

The Team Officials of all WBMHA teams shall assume the responsibility for the conduct of their players and other team officials both on and off the ice.

1. Coaches will endeavour to provide fair ice time to players. Double shifting will not be allowed.
2. Failure to attempt providing equal ice time may result in a warning or suspension by the Director of Local League. Subsequent violations will result in the offender being subject to further actions by the Incident Resolution Committee.

3. Continual non-observance of Local League objectives will lead to the suspension of the Head Coach
4. Attendance of a Local League Team at a tournament without completion and approval of a Travel Permit will result in suspension of the offending Coach.
5. Regularly scheduled Local league games take precedence over any tournament or exhibition games.
6. Team Officials including Coaches must not approach sponsors for financial assistance.
7. Players not wearing approved full equipment will not be allowed on the ice.
8. Coaches have authority to suspend a player from their team in consultation and approval of the Director of Local League for continued profanity, abuse of referees, team officials, or their teammates. Team rules are to be approved by the Association board.
9. Potential Local League Coaches must have a completed, valid Vulnerable Sector Check completed from the OPP to be eligible for a position with WBMHA.

Player/Coach Suspensions

Players/coaches who are under suspension are not permitted in or near the dressing room area pre, during, or post game. Players can practice with their teams during this time. The coach must list the suspended player on the game sheet under suspensions and the number of games e.g., 1st game of 2 etc. If an affiliated player is suspended, their games are to be severed with their rostered Local league team before playing again with the affiliated team, unless the rostered team's hockey season is over. Coaches under suspension must also be listed on the game sheet. Ensure that team labels do not extend into the suspension area of the game sheets.

WBMHA Website and Scheduling

wasagaminorhockey.com is the official website of WBMHA. This is a web-based program that the Ice Scheduler will upload all scheduled ice times for WBMHA. Coaches, players, and fans can access the program to view game schedules. Each team has access to its own team page within the WBMHA's website. Access to this page will be provided to said team manager and they will have access to update their teams' page.

Local League Program Descriptions

Tim Hortons U7 Division – has been referred to as Player Initiation Program

This program is designed for hockey players under the age of seven. The primary objective of the U7 program is to teach skills, which will help with development to continue to enjoy the sport of hockey. Participants will eventually move into the U8 age division and participate with some level of confidence and proficiency. The first portion of the U7 program will be dedicated to skating alone, initially without sticks. Participants will then progress into skating with their sticks, and at some point, sticks and pucks. "Scrimmages" may take place at the discretion of Director of U7 depending on the progression of the group(s) as a whole. Games and scrimmages will be played cross ice (blue line in) not "half ice"!

1. Program commences after Thanksgiving.
2. Program runs twice a week.
3. Approximately 50 minutes on the ice each session
4. All participants are supplied a jersey and socks.
5. Full equipment is required (not supplied) and must be size suitable for the child. Full equipment includes but not limited to a helmet with a face shield, mouth guard (with tether), neck protector, shoulder pads, elbow pads, gloves, hockey pants, athletic support, shin pads, skates, and hockey stick

U7 Head Coaches must have “Coach 1” intro completed and visible on their HCR profile to be eligible. Coaches must also complete online courses Respect in Sport Activity Leader and Gender Identity and Expression Course along with a current valid Vulnerable Sector check completed.

The focus on this division will be on skater and coach development. Hockey Canada’s Player Pathway for U7 will be utilized as guidance and reference for the implementation of WBMHA U7 program. OMHA requirements will be adhered to.

U8 Division

All participants are still developing their skill and passion for the sport of hockey.

U8 Head Coaches must have “Coach 1” intro completed and visible on their HCR profile to be eligible. Coaches must also have completed Respect in Sport Activity Leader and Gender Identity and Expression Course along with a current valid Vulnerable Sector check completed.

1. The focus on this division will be on skater and coach development. Hockey Canada’s Player Pathway for U9 will be utilized as guidance and reference for the implementation of WBMHA U8 program. OMHA requirements will be adhered to.
2. The U8 Game Play game will utilize a two-minute timer with a buzzer for players to change players as the game will be played on run time.
3. All games will use a Participation List as provided by the Director of Local League These fully completed sheets must be sent to the Director of Local League immediately after the completion of any game. These sheets will then be forwarded to the league statistician. If the U8 division is large, requiring multiple OMHA approved rosters the players may be interchanged between the two rosters during league sanctioned games.
4. Tournament and or Jamboree games may only be attended by players on an OMHA approved team roster.

U9 Division

U9 Head Coaches must have “Coach 1” intro completed and visible on their HCR profile to be eligible. Coaches must complete online courses: Respect in Sport Activity Leader and Gender Identity and Expression Course along with a current valid Vulnerable Sector check completed. Hockey Canada Player Pathway U9 will be followed along with Georgian Bay Triangle Local League rules and WBMH policies.

1. All U9 games will be played at half-ice or a maximum size of 100x85 and will transition to full ice after the first Friday after the second Monday of the month of January.

The goals and objectives of U9 hockey programming are to:

1. Teach all the basic skills of hockey so players can enjoy the game.
2. Assist in the development and enhancement of physical literacy and basic motor patterns.
3. Develop and encourage the concepts of being a team member through player participation in both on ice and off-ice activities.
4. Encourage the aspects of fitness, fair play and co-operation while having fun playing the game.
5. Age-Appropriate - Designed practice and game play that is appropriate to the age, size, and skill level of the participant.
6. Games will be played similar to the U8 division. Run time and two-minute buzzer to signal the change players.

Commencement of Full Ice programming:

1. All penalties, icings and offsides will be called from the beginning of the season.
2. 3-10-minute stop time periods with two-minute buzzer.
3. Players may be played in any position during games.
4. There is no body checking.
5. Every player should have the opportunity to participate in all situations like power plays and while the team is shorthanded.
6. All Match penalties and game misconducts will be reported to the OMHA Delegate and Regional Executive Member for review.
7. Any abuse of the referees during or after a game will be dealt with in accordance with the playing rules.
8. Any player who receives a fighting major will have the penalty reviewed by the Director of Local League and the Convener for possible additional suspensions.
9. Each player is to receive as reasonable a share of ice as possible. The duty remains with every team official to ensure that each player gets a reasonable share of ice time. Failure to do so may result in a suspension by the Director of Local League.
10. Mercy rule in effect, scoreboard to reflect no more than a five-goal differential.
11. iPad – Gamesheet will be used and recorded for every game.

U11 Division

U11 Head Coaches must complete Coach 2 and online courses: Respect in Sport Leader and Gender Identity and Expression Course certifications prior to starting the season must obtain certification at the earliest available clinic(s). Team officials must have a valid current Vulnerable Sector Check completed. The U11 Player pathway as set out by Hockey Canada will be utilized as guidance and adherence to divisional programming.

1. No practices until September 15th
2. There is no body checking.
3. All games are played with 3x10 minute stop periods. No “buzzer”.
4. Players may be played in any position.
5. Every player should have the opportunity to participate in all situations like power plays and while the team is shorthanded.
6. No shortening the bench.
7. All Match penalties and game misconducts will be reported to the OMHA Delegate and Regional Executive Member for review.
8. Any player receiving a third minor penalty for a head contact or 3rd stick infraction will receive an automatic game ejection.
9. Any abuse of the referees during or after a game will be dealt with in accordance with the playing rules.
10. Any player who receives a fighting major will have the penalty reviewed by the Director of Local League for possible additional game suspension.
11. Each player shall receive ice time equally shared throughout the entire team. The duty remains with every team official to ensure that each player gets a reasonable share of ice time. Failure to do so may result in a suspension by the Director of Local League.
12. Mercy rule in effect, scoreboard to reflect no more than a five-goal differential.

U13/ U15/U18/ U21

U13 age divisions and above require all coaches to successfully complete Coach 2 as required by OMHA completed. Online courses: Respect in Sport Leader and Gender Identity and Expression

Course certifications are required completed prior to starting the season. Team officials need a completed valid Vulnerable Sector Check.

1. U13 Division – period length will be 10-10-15.
2. Period lengths for U15, U18 & U21 –will be 10-15-15 the last 2 minutes of each game may be used for a special line-up, which supersedes “equal ice time” requirements.
3. Every player should have the opportunity to participate in all situations like power plays and while the team is shorthanded.
4. All Match penalties and game misconducts will be reported to the OMHA Delegate and Regional Executive Member for review.
5. Any player receiving a third minor penalty for head contact or 3rd stick infraction will receive an automatic game ejection as per OMHA rules.
6. Any abuse of the referees during or after a game will be dealt with in accordance with the playing rules.
7. Each player is to receive a fair share of on ice time as possible. The duty remains with every team official to ensure that each player gets a fair/equal share of ice time.
 - a. Failure to do so may result in a suspension by the Director of Local League.
8. Mercy rule in effect, scoreboard to reflect no more than a five-goal differential.

Affiliated Players (AP)

WBMHA fully supports the proper use of the AP list. Coaches are asked to regularly communicate with each other to facilitate the process. Coaches are asked to release players to the team that affiliate them if it does not interfere with games or practices of the player’s rostered team. They can affiliate from the age division below. When there is not a conflict, the player should be asked if they wish to play up and upon the player agreeing to such request, will be granted as to affiliate up. The coach of the affiliated player is not to impose any conditions or use threats in any form to prevent players from affiliating. Violation of this rule may result in the offending coach being disciplines. Any dispute among the coaches regarding the application of the AP rules will be referred to the appropriate Director for a decision.

Players that are approved as an affiliated player may play up in the following situations:

1. When a regular player is ill.
2. When a regular play is injured.
3. When a regular player is missing for personal reasons.
4. When a regular player is serving a suspension.
5. Under special circumstances with prior approval by the Director of Representative.
6. Representative affiliated players must adhere to the Representative Division Policies.
7. There is no maximum number of games allowed.
8. If a team has been granted a Top-Up rule approved by the Board of Directors. Top-rule allows a team to use its approved affiliated players to play with more players than it has rostered.
 - a. Teams will not use this rule to AP players and have them play more or instead of the players rostered to the affiliating team. Exception for the replacement of players in reference to section AP 1-4. Should a complaint be made to the team manager and Board of Directors it will be investigated and the Head Coach could be subjected to disciplinary measures.

Exhibition Games and Tournaments Local League Coaches

1. Travel permits are to be filled out online on the WBMHA website. The Director of Local League will receive such requests and submit them to OMHA for approval on behalf of WBMHA. Once approved the travel permit will be sent to the applicant on behalf of the team.
2. Teams will not be permitted to play against, practice with or participate in any form or controlled scrimmage with teams not insured under the OHF insurance policies.
3. League scheduled games will not be cancelled, postponed or changed to play exhibition or tournament games.
4. All teams are to use Gamesheet Inc. on iPads. U7 cross ice, U8 and U9 half ice games are to use a Participation List.
5. Paper game sheets should not be of use for anything. If a paper game sheet must be used by a team the Director of Local League must be informed.
6. Local League teams may not play exhibition games or enter tournaments with non-sanctioned teams at any level. Team officials who fail to adhere strictly to this rule may be subject to suspension by the Director of Local League and/or OMHA.
7. Local League teams are encouraged to participate in tournaments to a maximum of three per hockey season. To participate in more tournaments, approval must be granted prior to registering for another tournament. (Recommended one home, one 1-day, one multi-day.)
8. Local League teams must not enter a tournament where body checking is permitted.

Team Officials' Responsibilities

Team officials include individuals approved by the Board including those registered as Head Coach, Trainer, Manager, Assistant Coach, 2nd Assistant Coach, or 2nd Assistant Trainer. WBMHA will reimburse team officials upon completion and proof of payment with a copy of invoice from the required courses or clinics. Maximum of 5 team officials allowed for any team.

1. Team officials must have an approved Vulnerable Sector Check with proof on their HCR profile. VSC will now be at the discretion of the OHF. March 2024.
 - a. <https://e-registration.omha.net/OMHAPortal/page/OpenDoc.aspx?86=new>
2. Team officials must be cognizant of unbecoming conduct. Including causing damage to property or harm to others. Officials who are negligent in this respect will be required to pay damages and/or be suspended from the WBMHA resulting from such misconduct.
3. The policies are to be strictly adhered to by all team officials. The policies are available on the website.
4. Team officials will become familiar with their responsibilities in such a role and as a representative of WBMHA.
5. Team officials are expected to support WBMHA in all fundraising endeavours.
6. If any Local League team is collecting money or fundraising, they must follow the Fundraising/Finance Policy.
7. When a player requires medical attention other than that of the team trainer, the team trainer must complete and send the appropriate injury report to Director of Risk Management/Trainers/Diversity & Inclusiveness. A doctor's release is to be provided to the trainer before the player may return to practice or play. A copy of the doctor's release must be provided to Director of Risk Management/Trainers/Diversity & Inclusiveness.

Representative Policy

Governance and Scope

Representative teams will be composed of players who desire an elevated level of competition and are willing to make a commitment to the operation of the team. These players are required to be evaluated and the successful players will represent WBMHA at a broader level. All players will abide by the team rules, policies of the WBMHA and its governing bodies.

Representative Teams will be composed of players and coaches who desire an increase of competitiveness from Local League that are willing to make the commitment. Competitive hockey is an integral part of Representative Hockey. Coaches must and will strive to combine team progress with individual player development based on the Ontario Minor Hockey player development pathway WBMHA provides every player with every opportunity to participate, learn, grow, and develop and have fun through the game of hockey. The programs within WBMHA is focused on improving the quality of the hockey experience and skill level for all players.

Parent Respect in Sport Course

For a player to participate in WBMHA hockey, one parent/guardian in the family must complete the online Respect in Sport Parent Program. This is a one-time online course that is carried from sport to sport. According to law they must also review & acknowledge Rowans Law each year. A player cannot be rostered to a team until all waivers and required documentation is complete and on the players profile within Hockey Canada Registry.

WBMHA Website and Scheduling

The WBMHA website is the official posting of schedules. This is a web-based program that the Ice Scheduler will upload all WBMHA games and practices. Coaches, players, and fans can access the website to view game schedules, statistics, and standings. Dedicated events can be added to a teams' webpage portion of the site.

Team Composition

All Representative teams will carry a minimum of 13 players and maximum 2 goalies unless an exception has been made by the Board of Directors. A second rep team in the same age division will not be considered unless there is a minimum of 40 players wanting to be evaluated for a rep team in a specific age division. The make-up of such team (i.e. minor/major split) is the discretion of the Board of Directors. A second rep team would result in it being deemed two levels lower than the 1st team. It is expected that during the regular season that every player will be given the opportunity to play in all games. There is no limit on the number of games an affiliated player can play.

Player Movement

Player movement requires Director of Representative/Parent/Player/Coach consultation and must have approval by the Board.

1. Under no circumstances shall a player or parent approach a member of an older division team's management for the purpose of having their child chosen to be Affiliate to a higher team. Such incidents must be reported to the Director of Representative or Director of Local League if applicable.

2. Any Rep player who chooses to leave the Representative team to return to League prior to Nov. 1st will be assigned a team to which they can now be rostered to. Said player may be rostered on a team at a higher age division since they were skilled enough to be chosen for a representative team. This will be at the discretion of the Director of Local League.
3. If a player chooses to no longer play representative hockey prior to November 1st they may be assigned to a Local League team.
 - a. If a player quits Representative Hockey after November 1st, they cannot move into a Local League team without approval of the Board of Directors.

Affiliated Players

Affiliation Rules must be followed by the coaching staff. WBMHA fully supports the proper use of the AP list. At the start of the season, all teams wishing affiliated players must complete an OMHA affiliated players' form. The form must be signed by the Player, both Head Coaches and guardian/parent, OMHA Center Contact. In signing the form, the rostered player teams' Head Coach has given consent for this player to play as an affiliated player for the season.

1. Players accepting an affiliation are not allowed to play with that team until confirmation of their signed, completed form is uploaded to their player profile and accepted on the approved roster. Players may practice with the team while waiting for final OMHA approval as long as the paperwork is completed.
2. No player may play a game with a team until the roster is Approved by OMHA.
3. Coaches/managers are to regularly communicate with each other to facilitate the process.
4. Coaches must release players to the team that affiliated them if it does not interfere with games or practices of the player's own team (There may be situations where there is a discipline issue with a player on the rostered team. This may be discussed with the Director of Representative).
5. The coach of the affiliated player is not to impose any other conditions or use threats of any form to prevent players from playing.
6. Any dispute among the coaches regarding the application of the AP rules will be referred to the appropriate Director for a decision.
7. The coach/manager requesting the use of an affiliated player from another rep team must inform the player's regular coach prior to each and every game or practice that the player is required.
8. If the coach would like to use an affiliated player from Local League the rep coach must contact the league coach to obtain agreement that the player can be called.
 - a. If a representative game conflicts with a local league game the Representative Coach must consult with the Director of League to obtain permission.
9. If an AP player receives a suspension the representative coach must advise the player's coach.
10. **The following are the only reasons a coach may use an affiliated player**
 - a. When a rostered player is ill.
 - b. When a rostered player is unable to play due to injury.
 - c. When a rostered player is missing for personal reasons.
 - d. When a rostered player is serving a suspension.
 - e. Under unusual circumstances with prior approval by the Director of Representative.
11. Any player used to replace a player for any of the above reasons, after the fourth game to which the player has been affiliated, will be subject to pay 50% of the Representative fee as established by the Board of Directors prior to the season starting. They may also be subject to team fees as set out by the team prior to starting the season.

Players attending tryouts outside of WBMHA

1. All players who wish to try out for a A, AA, AAA or Junior team must fill out an online request found on WBMHA website. This includes Permission to Skate and Non-Residential Player Passport.
 - a. When the request has been received by the Director of Representative, they will complete the requirements on the form pending the player and family being in good standing with the WBMHA.
 - b. Once completed, the email provided on the request will receive the approved form for a parent and or guardian to sign and complete the form. The other association that the player will be attending for evaluation should receive a copy of the NRP. Each player is only entitled to 1 (one) NRP, there are absolutely no do overs.
2. Each player is required by the OHF regulations to present this form to the General Manager and/or Head Coach of the team for which the player is trying out.

Team Financial Support OMHA Finals

1. Any Rep team participating at the Ontario Minor Hockey Association Final series will be granted a sum determined each year by the Board of Directors, provided the funds are available.

Exhibition Games and Tournaments

1. You must have an approved travel permit prior to participating in any exhibition games or tournaments. Travel permit forms are to be filled out online on the WBMHA website.
 - a. A completed, approved permit will be forwarded back to the applicant upon approval by the OMHA delegate to the applying manager.
2. Teams will not be permitted to play against, practice with, or participate in any form of controlled scrimmage with teams not insured under the OHF insurance policies.
3. No exhibition games prior to the roster being approved.
4. Scheduled games will not be altered in any way to accommodate any exhibition or tournament game. Schedule your tournaments prior to your scheduling meeting, giving notice to the Director of Coaches or Director of Representative so they can notify the Ice Scheduler on your teams' behalf.
5. Any team playing an exhibition game must use an iPad U9 and above and have qualified officials.
6. The game must be uploaded before midnight the day of or a fine will be imposed on the offending team from the League. Fines are the responsibility of the offending team.

Team Officials Responsibilities

Team officials include individuals approved by the board and registered as Head Coach, Trainer, Manager, Assistant Coach, 2nd Assistant Coach, or 2nd Assistant Trainer. A maximum of five bench staff can be approved for a team roster. Only sign the GameSheet if you are on the bench during the game. A maximum of five staff can sign including only one manager. Someone must sign in as Head Coach on GameSheet when the team's Head Coach is unavailable.

Coaches /Managers Conduct

1. The Team Officials of all WBMHA teams shall assume the responsibility for the conduct of their players and other team officials both on and off the ice.
2. Coaches will endeavour to provide fair ice time to players.

3. Participation of a team at a tournament or exhibition game without an OMHA approved Travel Permit will result in suspension of the offending Head Coach.
4. Regularly scheduled games take precedence over any tournament or exhibition games.
5. Team Officials including Coaches must not approach team sponsors for financial assistance.
6. Players not wearing approved full equipment will not be allowed on the ice.
7. Coaches have authority to suspend a player from their team in consultation and approval of the Director of Representative for continued profanity, abuse of referees, team officials, or their teammates.
8. Coaches may penalize players for habitual lateness or missing practices by not allowing ice time during the first half period of a subsequent game.
9. Team rules are to be approved by the Board of Directors prior to the start of your season.
10. All Head Coaches must have valid completed VSC. VSC are now managed by the OHF. A Criminal Declaration Form is required for the years in between.
11. All teams and officials should be cognizant of unbecoming conduct and causing damage to the arenas in which they play. Teams or officials who are negligent in this respect will be required to pay damages and/or be suspended from the WBMHA resulting from such misconduct.
12. The policies are to be strictly adhered to by all team officials. All policies are posted on our website.
13. All team officials are expected to support WBMHA in various fundraising endeavours.
14. Each Representative team will follow the Fundraising/Finance Policy and Apparel Policy.

Head Coaches

All head coaches will:

1. Attend coaches' meetings as required.
2. Have the proper accreditation as stated in the OMHA Manual of operations.
3. Appoint a designate in the coach's absence.
4. Ensure that all players and parents are made aware of the playing rules.
5. Show respect for all referee's decisions.
6. Hold a meeting at the start of season with players and parents in order to make them aware of the coach's plans and aims for the season, explanation of Ontario Minor Hockey Association Roster sheets, and reason for budget, size of budget, fund-raising and other matters, which apply to the team. It is important to achieve consensus early as to the level of involvement in exhibition games and tournaments.
7. Accept scheduled ice time with no exception.
8. Ensure the allotted ice is not wasted. Teams will be billed for dead ice: unused scheduled ice. **Inform Director of Head Coaches or Director of Representative**
9. Ensure that all team personnel are informed of practices.
10. Ensure that all equipment and facilities are available.
11. Ensure that all team documentation is properly prepared, maintained and readily available when required.
12. Ensure that all regulations, safety measures and policies are adhered to
13. Responsible for the upkeep of the team jerseys.
14. For **home games**:
 - a. Prepare the iPad; ensure that it is properly filled out.
 - b. Ensure that the visiting team has the iPad 15 minutes prior to game time.
 - c. Ensure that the Director of Representative is advised of all suspensions.

Assistant Coaches

Assistant coaches must:

1. Be at least 16 years of age, and at least 4 years older than the players they are coaching,
 - a. e.g., U18 can coach up to U13, cannot coach U15.)
 - b. Uphold all WBMHA bylaws and policies.
 - c. Step in for head coach where required (must be over 19).

Trainers

Trainers must:

1. Have successfully completed an HTCP Level 1 or higher course and must be at least two years older than the division they are training for.
2. Inform the coach of the condition of players.
3. The team **trainer has the authority** to determine whether a player can participate in a game or practice after an injury.
4. Keep up-to-date records on players and emergency contact information.
5. Keep records of player's needs (i.e., Aerosol for asthma, Allergies etc.)
6. Immediately complete and send the appropriate injury report to the Director of Risk Management/Trainers/Diversity and Inclusivity.
7. When a player requires medical attention other than that of the team trainer, the team trainer must complete and send the appropriate injury report to the Director of Risk Management/Trainers/Diversity and Inclusivity.
 - a. A signed doctor's release is required before the player may return to practice or play. A copy of the doctor's release must be given to the Director of Risk Management/Trainers/Diversity and Inclusivity.

Managers

Managers of Representative Teams shall:

1. Ensure that all game results, including the sponsor's name, are promptly reported to the Director of Social Media.
2. Verify rosters are accurately entered on GameSheet prior to every game and check game information including, period lengths, flood, etc.
3. Assist other Team Officials with off-ice activities including booking tournaments, team hotels and other team arrangements.
4. Perform duties as assigned by the coach.

Player Evaluation Process Policy

Rules

As mandated by Hockey Canada, the Ontario Hockey Federation, and the Ontario Minor Hockey Association commencing in the 2020/2021 season, the following process will be in place for all evaluations:

1. Must offer a minimum of four practice/skill sessions prior to formal evaluation starting.
2. Must have a minimum of three formal evaluation sessions.
3. Adherence to all OMHA guidelines required for the evaluation of players.

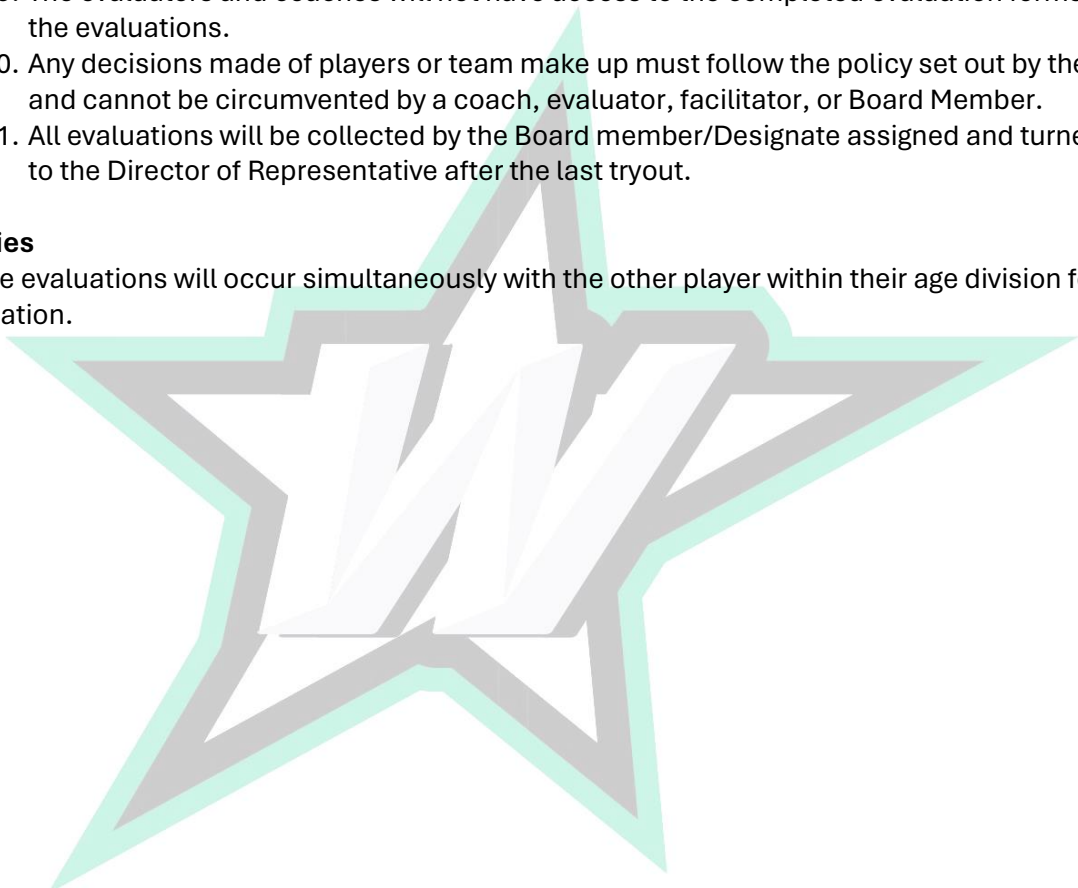
Representative and Local League Player Evaluation

1. Representative team evaluations will consist of a minimum of three evaluations. This may change depending on registration numbers and will be determined by the Board.
2. All players wanting to try out for a representative team must attend the evaluations according to their year of birth.
 - a. After the three tryouts are completed, the players not chosen for the team will then be eligible for Local League evaluations.
3. If there is an age group with high participant numbers that requires the regular time allotments to be divided into two sessions, then the first two tryout scores will be used to eliminate the bottom skaters to a number of 25 to 30 depending on the scores. All remaining players will attend the 3rd skate.
4. Players should be selected for teams based on skill, not positional preference.
5. All players participating in representative evaluations are guaranteed 2 tryouts.
6. The Board of Directors can set a tryout fee for all age divisions of representative teams.
7. Each representative team must roster a minimum of 13 skaters and 2 goalies unless granted an exception by the Board of Directors.
8. Based on calculations determined after the second tryout, the Head Coach or facilitator may determine who will and will not be returning for the third evaluation
9. If, after the second evaluation, a player will not be chosen for said team, the player will be advised of the coaches' decision and provided with an explanation as to reasons.
 - a. The player be provided advise and encouraged as to how they could improve themselves for a future evaluation.
10. After the third evaluation for a representative team, the final selection of the players in the representative division will be discussed with the Head Coach, evaluators and Board member/designate facilitating the evaluation of players to be chosen.
 - a. The decisions made from the outcome of the evaluations must be supported by the Board of Directors.
11. After the final evaluation, a players list will be posted on the WBMHA website as soon as possible.
12. A player may not be cut from a representative team once they have been chosen and accept the offer to be rostered to said team
13. If local league coaches are chosen prior to tryouts, local league coaches should attend the representative evaluations to view the players prior to the players attending the local league evaluations.
14. The Head Coach and Evaluators must utilize the WBMHA Player Evaluation Form and follow the tryout criteria set out by the Board based on Hockey Canada guidelines.

15. The criteria for evaluations will be provided to the Coaches and evaluators prior to the commencement of evaluations.
16. Evaluators will be supplied by WBMHA for every level where required.
17. Should there be an abundance of players registered for a specific age division, the evaluations will be expanded to accommodate. The minimum number of players where required in the determination split up those choosing to be evaluated to be chosen said representative team will be 38 participants. The sessions are to be divided as evenly as possible
18. After each tryout, all evaluations must be immediately turned over to the Board member/designate assigned to facilitate each evaluation. Calculations will then be recorded by the facilitator after each tryout.
19. The evaluators and coaches will not have access to the completed evaluation forms during the evaluations.
20. Any decisions made of players or team make up must follow the policy set out by the Board and cannot be circumvented by a coach, evaluator, facilitator, or Board Member.
21. All evaluations will be collected by the Board member/Designate assigned and turned over to the Director of Representative after the last tryout.

Goalies

Goalie evaluations will occur simultaneously with the other player within their age division for evaluation.



Seasonal Structure

Format

Preparation Phase (up to 4 Weeks)

- See Player Evaluations
- Development Phase (up to 4 weeks)
- Teams must have a two weeks of development time following tryouts prior to the start of the regular season
- Development and Regular Season Phase (Up to 24 weeks)
- Recommended maximum of 45 games per year (includes exhibition, league, tournament, and playoff games)
- Seasonal Breaks
- Playoff Phase

Fair and Equal Ice Time

- Positional Rotation
- All players play all positions
- Goaltender Rotation
- Full-time goaltender is not allowed when two or more players have interest in playing said position
- Goaltenders will rotate for equal amount of playing time throughout the regular season and playoffs
- Playoffs tournament like
- Offseason Phase (end of season to August)

Position-Specific Training

Small-area games in practice/station-based practices/skill-focused drills

- Only 15% of practice time should be spent on team play and strategy/systems with 85% of practice time spent on skills and tactics
- Limit position-specific specialization (except for goalies)

Player Movement Policy

Underage Players

The Board of Directors, at its discretion and always taking player safety into consideration, may choose to allow the movement of underage players up in a higher age division to better balance the number of players on each team. However, notwithstanding the preceding:

1. The WBMHA does not actively support or promote the fast tracking of players upwards between age divisions.
2. The Board of Directors will only consider fast tracking under exceptional circumstances, not on a routine basis.
3. Size alone is not a determining factor if a player has the capabilities to succeed in a higher division.
4. The player must clearly exhibit maturity beyond that of his peers.
5. The player's skill level must be at a level, where the player exceeds the minimum requirements for the next age division.
6. The player evaluation should demonstrate that the player is a top-echelon player, if not placed directly on the top.
7. An individual player evaluation will follow the guidelines set by WBMHA for approval of a player to play up an age division.
8. The decision of the Board of Directors is final and not subject to appeal.
9. For a player to be considered to be moved up an age division, a request must be received a minimum of 14 days prior to the start evaluations. Such players will be subjected to an evaluation to determine if a move is appropriate for the player. A written request is to be sent to secretary@wasagaminorhockey.com and localleague@wasagaminorhockey.com and must include these supporting documents:
 - a. List of previous teams and category
 - b. List of additional programs or clinics attended.
 - c. Player's reason to play up a division. (Not parent opinion)
10. If an evaluation is granted to deem a player suitable for a move to a higher age division, consideration will be based on the players skill and ability along with:
 - a. Player maturity and conduct
 - b. Rapport with other players
 - c. Any discipline issues.
 - d. Level of parental involvement
11. Players may move up one age division in Local League or Representative divisions provided the player does not displace an age-appropriate player. An underage player shall be evaluated if documentation is received 14 days prior to evaluations commencing and space is available on the team that will be affected. Final decision lies with the Board of Directors.
12. Only players that participate in the rep evaluations will be eligible to be chosen to said team and rostered to team roster. An exception to this rule may be made for:
 - a. A player moves to Wasaga Beach after the evaluations have concluded and an evaluation deems the player has adequate skills to compete. Should this player be granted to play representative, players already chosen for the team should not be removed from said team.
 - b. A player returning from an AAA, OHA, or OHL team during the current season.
 - c. A player that was not able to attend the representative evaluations due to medical reasons or extenuating circumstances accompanied by a letter in advance.

New Participants

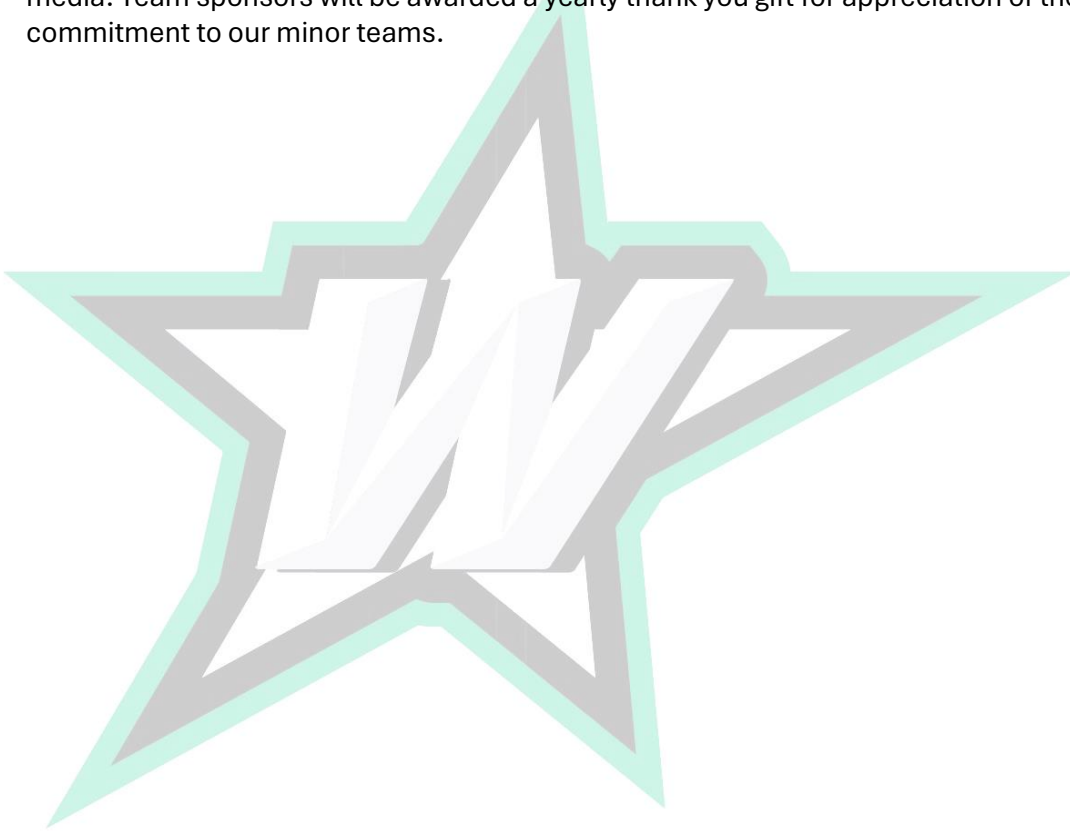
If a participant is new to the game of hockey and not capable of playing within their designated division by age, accommodations can be made. With this comes a cost for a player to be evaluated by our governing league. A GBTLL designate will evaluate said player to determine if playing in a lower division is in the best interest of their own and others' safety. Consideration will be given as it is a player safety issue. If a player is in need of such a request, they must send a written letter to secretary@wasagaminorhockey.com and localleague@wasagaminorhockey.com, ASAP for consideration.



Sponsorship Policy

Even though the team's sponsor name will appear only on one team's uniforms, it is important to remember that all sponsors are making a direct contribution to the hockey program enjoyed by all participants. Sponsors represent the second largest contributing groups to the WBMHA budget. It is very important that all WBMHA members who have an opportunity to do so effectively and sincerely show their appreciation to the sponsors wherever possible.

1. All Sponsors are required after completion of a sponsorship form pay the appropriate sponsorship fee as determined year to year by the Board of Directors.
2. Official sponsors of the WBMHA are not to be approached by any team official, parent, or person associated with a team to ask for further assistance financially.
3. Sponsors will be recognized on the WBMHA website and a year-round thank you on social media. Team sponsors will be awarded a yearly thank you gift for appreciation of their commitment to our minor teams.



WBMHA Appeal Committee

Directive

The Appeal Committee is structured to review and render decisions on appeals submitted by WBMHA members with regard to decisions made by the Incident Review Committee (IRC). The Appeal Committee may consider complaints with merit about the conduct of a Board member or their actions. This does not include disagreeing with a decision made by the Board of Directors. A complaint must be specific and outline the reason(s) for requesting the consideration of the Appeal Committee in writing. The letter may be sent by email to the Secretary secretary@wasagaminorhockey.com or mailed to Wasaga Beach Minor Hockey Association, C/O Appeal Committee.

The Appeal Committee will determine whether the complaint will be heard. The Appeal Committee are members of the community who have no present affiliation or involvement with WBMHA. The committee members will serve a two-year term.

Members appealing decisions made by the IRC must be aware that the Appeal Committee is not empowered to re-open a matter to view all the original material presented with the intent of producing a new decision. The Appeal Committee will only review an appeal or hear an appeal under one or more of the following conditions provided supporting documentation has been provided:

1. New relevant evidence that was not available to those persons who made the decision that is being appealed.
2. An appeal may be filed on the grounds of irregularities in the proceedings of the original investigation that may have caused an unjust decision.
3. An appeal may be filed on the grounds that the decision of the original hearing was too severe.
4. An appeal may be filed on the grounds that there is proof to establish that the decision of the original investigation was reached in an unjust manner.

A written request for an appeal hearing based on any of the above criteria with detailed reasons and evidence to justify the appeal for consideration by the Appeal Committee. The request for an appeal must be submitted to WBMHA within 72 hours of the original decision and be accompanied by a \$200.00 fee. Only those Appeals filed from May 1st to April 30th for the current hockey season will be heard.

Please note: the above conditions do not relate to complaints made against the actions or conduct of Board members. When a complaint is made against the Board or against a Board member, an investigation will be conducted by the Appeal Committee or the Independent Third Party depending on the severity of complaint.

The participants of an officially convened hearing by the Appeal Committee will be represented by the following:

- The appellant (i.e., Parent, player)
- The respondent -designated Chairperson for the IRC whose decision is being appealed
- The members of the Appeal Committee

Other persons with direct interest in the case must have explicit permission from the Appeals committee to attend, will not be deemed in official standing, and may speak only with the permission of the Chairperson.

At each hearing, the Chairperson will endeavour to have business conducted in the following sequence:

1. Call to order
2. Introduction of Committee Members
3. Introduction of Designated Spokesperson
4. Appellant's presentation
5. Presentation by respondent on behalf of the Board of Directors or Committee whose decision is being appealed
6. Committee members question the presenters
7. Rebuttal opportunities for the presenters, followed by summary statements
8. Adjournment, followed by the private discussions required for the Committee members to render a decision
 - a. The Appeal Committee has authority to make decisions based only on the evidence before them

If the Appeals Committee's decision is to uphold the appeal, then one-half of the appeal fee of \$200.00 will be returned to the appellant. If the Committee's decision is to reject the appeal, then WBMHA will retain the full appeal fee that will be used to offset the costs of said appeal for consideration by the Appeal Committee and remaining monies will be used for player development. The decision of the Appeals committee shall be made in writing.

All members must follow the proper process as set out in the Incident Resolution Process.

No member will be permitted to circumvent the process by going directly to the Appeal Committee.

Decisions of the Appeals Committee may be appealed to the Ontario Minor Hockey Association.